

**Pandemic prevention of CoVid-19 (Corona virus)
– Self-assessment for new employees –**

Status: 08.01.2021

Dear colleague,

The safety and health protection of all people staying on our factory premises is always very important to us. We are therefore taking additional precautionary measures to protect you, our colleagues and visitors from a CoVid-19 infection as much as possible and to help slow the spread of the corona virus.

Please answer the following questions. If you do not want to or cannot answer the query, we are unfortunately unable to grant you access to the factory premises.

Your data will be treated confidentially and will not be passed on to unauthorized third parties. This questionnaire will be destroyed after 6 weeks.

First name, surname	
Department	
Mobil phone <i>(voluntarily, for any further questions)</i>	
Date of start of work	
First contact person	

	yes	no
1) I confirm that I have not been in close* contact with a person with proven CoVid-19 in the last 14 days	<input type="checkbox"/>	<input type="checkbox"/>
2) I confirm that I currently have no flu-like symptoms such as fever, cough or breathing difficulties	<input type="checkbox"/>	<input type="checkbox"/>
3) I confirm that I have not been in any international risk area according to the RKI list within the last 10 days or that I can present a negative corona test (PCR test) which meets the requirements of the current entry quarantine regulation. (currently at the earliest from the 5th day after entry)	<input type="checkbox"/>	<input type="checkbox"/>

* Closer contact is defined as

- has spoken directly to the person for at least 15 minutes cumulatively and was less than 1.5 m away during this time;
- Has had any form of physical contact (e.g. shaking hands) or contact with secretions;
- Was longer than 30 minutes in the interior with poor ventilation and a long previous or simultaneous stay in the same room as the source case.

If you answered **no** to any of the questions, please get in touch with your MR Group contact person **by phone** to discuss the further procedure.

If you have answered all questions with **yes**, please hand in the completed questionnaire at the respective reception.

Please note the additional security measures mentioned above and always implement them. Please understand that we will be forced to expel you from the factory premises if the safety instructions are disregarded.

I hereby confirm that I have answered the above questions truthfully and have also read and understood the rest of this letter.

Date: _____; Signature: _____

I voluntarily agree that my details may be collected and processed for the purpose of pandemic prevention. I have read and understood my rights and the enclosed information on data protection.

Date: _____; Signature: _____

Information and your rights to data protection

For what purpose we process your data

We process your data as a precautionary measure to prevent the spread of an infectious disease (pandemic prevention) and to protect all persons staying on our premises from infection.

Which data are collected from you

Your first and last name, company, your assignment on the premises of MR GmbH, whether you have had significant contact with a COVID-19 sufferer and whether you comply with the guidelines and whether you suffer from flu-like symptoms such as fever, cough or breathing difficulties.

On which legal basis do we process your data

Article 6(1)(a) of the European Data Protection Basic Regulation.

You give us your consent to the processing of your personal data for the designated specific purpose.

Who are the recipients of your data

Your data will be forwarded to the person in charge of our company named for you, to the security service commissioned by us, on request to responsible authorities (e.g. health authorities) and in emergencies to rescue and emergency services.

How long do we store your data

This questionnaire will be destroyed after 6 weeks.

Revocation

You can revoke your consent given to us at any time with effect for the future. If you revoke your consent, the legality of the data processing carried out up to that point will not be affected.

Please send your revocation (informal) to:

Data protection coordinator:
Maschinenfabrik Reinhausen GmbH, Mr. Martin Kuttenberger, Phone: +49 941 4090-225, E-Mail:
m.kuttenberger@reinhausen.com

As a data subject, you have the right

- to obtain confirmation as to whether personal data concerning you are being processed; if this is the case, you have the right to be informed of this personal data and to receive the information specified in Art. 15 DSGVO.
- immediately request the correction of personal data concerning you and the completion of incomplete personal data, Art. 16 DSGVO.
- that personal data concerning you will be deleted immediately if one of the reasons listed in Art. 17 DSGVO applies.
- to demand restriction of processing if one of the conditions listed in Art. 18 DSGVO is fulfilled.
- that we transmit your data to others at your request, Art. 20 DSGVO.
- to object at any time to the processing of personal data concerning you. We will then no longer process your personal data, unless we can prove compelling reasons for processing that are worthy of protection, which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims, Art. 21 DSGVO.
- on complaint to a supervisory authority if you believe that the processing of personal data relating to you is in breach of the DPA, Art. 77 DPA You may assert your right before a supervisory authority in the Member State in which you are resident, your place of work or the place where the alleged infringement takes place. In Regensburg is the competent supervisory authority:

Bayerische Landesamt für Datenschutz in 91522 Ansbach.