On-load tap-changer
**VACUTAP® VVS®**

Installation and commissioning instructions
# Table of contents

1 **Introduction** ................................................................. 7  
   1.1 Manufacturer ............................................................... 7  
   1.2 Completeness .............................................................. 7  
   1.3 Safekeeping ............................................................... 7  
   1.4 Notation conventions .................................................. 7  
   1.4.1 Hazard communication system ................................ 7  
   1.4.2 Information system .................................................. 9  
   1.4.3 Instruction system ................................................... 9  

2 **Safety** ........................................................................... 11  
   2.1 Appropriate use .......................................................... 11  
   2.2 Inappropriate use ....................................................... 12  
   2.3 Fundamental safety instructions .................................... 12  
   2.4 Personnel qualification .............................................. 14  
   2.5 Personal protective equipment .................................... 15  

3 **Product description** .................................................. 16  
   3.1 Scope of delivery ....................................................... 16  
   3.2 On-load tap-changer ................................................... 16  
   3.2.1 Function description ............................................... 16  
   3.2.2 Setup/models ........................................................ 17  
   3.2.3 Nameplate and serial number .................................. 20  
   3.2.4 Protective devices .................................................. 20  
   3.3 Drive shaft ............................................................... 27  
   3.3.1 Function description ............................................... 27  
   3.3.2 Design/versions ................................................... 28  

4 **Packaging, transport and storage** .............................. 33  
   4.1 Packaging ............................................................... 33  
   4.1.1 Suitability ........................................................... 33  
   4.1.2 Markings .............................................................. 34  
   4.2 Transportation, receipt and handling of shipments ........... 35  
   4.3 Storage of shipments ............................................... 36  
   4.4 Unpacking shipments and checking for transportation damages ...... 37
5 Mounting .......................................................................................................................... 38

5.1 Preparatory work ............................................................................................................ 38

5.1.1 Fitting mounting flange on transformer cover ......................................................... 38

5.1.2 Fitting stud bolts on mounting flange ....................................................................... 39

5.2 Installing the on-load tap-changer in the transformer (standard version) .................. 40

5.2.1 Fastening on-load tap-changer to transformer cover ............................................... 40

5.2.2 Connecting the tap winding and on-load tap-changer take-off lead ..................... 42

5.2.3 Performing transformer ratio test before drying ....................................................... 44

5.2.4 Performing DC resistance measurement on transformer ........................................ 44

5.2.5 Drying on-load tap-changer in autoclave ................................................................. 45

5.2.6 Drying on-load tap-changer in transformer tank ................................................... 53

5.2.7 Filling the oil compartment of the on-load tap-changer with insulating fluid .......... 62

5.2.8 Performing transformer ratio test after drying ........................................................ 64

5.3 Installing on-load tap-changer in transformer (bell-type tank version) .................... 65

5.3.1 Inserting on-load tap-changer into supporting structure ........................................ 65

5.3.2 Connecting the tap winding and on-load tap-changer take-off lead ...................... 66

5.3.3 Performing transformer ratio test before drying ....................................................... 68

5.3.4 Performing DC resistance measurement on transformer ........................................ 68

5.3.5 Drying on-load tap-changer in autoclave ................................................................. 69

5.3.6 Lifting top part of on-load tap-changer head off supporting flange (bottom part) .... 78

5.3.7 Attaching the bell-type tank and connecting the on-load tap-changer to the top part of the on-load tap-changer head ........................................................................... 82

5.3.8 Drying on-load tap-changer in transformer tank ..................................................... 90

5.3.9 Filling the oil compartment of the on-load tap-changer with insulating fluid .......... 99

5.3.10 Performing transformer ratio test after drying ....................................................... 101

5.4 Fitting protective devices and drive components ......................................................... 102

5.4.1 Electrically connecting the temperature sensor ....................................................... 102

5.4.2 Fitting pressure relief device ................................................................................ 102

5.4.3 Installing protective relay in piping and connecting ............................................... 102

5.4.4 Installing and connecting the pressure monitoring device ...................................... 114

5.4.5 Fitting motor-drive unit ........................................................................................ 116

5.4.6 Fitting drive shaft ................................................................................................. 116

5.4.7 Centering on-load tap-changer and motor-drive unit ............................................ 175

5.4.8 Making the electrical connections for the motor-drive unit .................................... 175
# Table of contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Commissioning</td>
<td>176</td>
</tr>
<tr>
<td>6.1</td>
<td>Commissioning the on-load tap-changer at the transformer manufacturer's site</td>
<td>176</td>
</tr>
<tr>
<td>6.1.1</td>
<td>Bleeding on-load tap-changer head and suction pipe</td>
<td>177</td>
</tr>
<tr>
<td>6.1.2</td>
<td>Grounding the on-load tap-changer</td>
<td>178</td>
</tr>
<tr>
<td>6.1.3</td>
<td>Checking motor-drive unit</td>
<td>179</td>
</tr>
<tr>
<td>6.1.4</td>
<td>High-voltage tests on the transformer</td>
<td>179</td>
</tr>
<tr>
<td>6.2</td>
<td>Transporting transformer to the operating site</td>
<td>181</td>
</tr>
<tr>
<td>6.2.1</td>
<td>Transport with drive removed</td>
<td>181</td>
</tr>
<tr>
<td>6.2.2</td>
<td>Transport with full transformer tank and without oil conservator</td>
<td>181</td>
</tr>
<tr>
<td>6.2.3</td>
<td>Transport with empty transformer tank</td>
<td>182</td>
</tr>
<tr>
<td>6.3</td>
<td>Commissioning transformer at operating site</td>
<td>187</td>
</tr>
<tr>
<td>6.3.1</td>
<td>Filling the oil compartment of the on-load tap-changer with insulating fluid</td>
<td>187</td>
</tr>
<tr>
<td>6.3.2</td>
<td>Bleeding on-load tap-changer head and suction pipe</td>
<td>189</td>
</tr>
<tr>
<td>6.3.3</td>
<td>Checking motor-drive unit</td>
<td>190</td>
</tr>
<tr>
<td>6.3.4</td>
<td>Checking protective relay</td>
<td>191</td>
</tr>
<tr>
<td>6.3.5</td>
<td>Commissioning the transformer</td>
<td>192</td>
</tr>
<tr>
<td>7</td>
<td>Fault elimination</td>
<td>193</td>
</tr>
<tr>
<td>7.1</td>
<td>Tripping the protective relay and re-commissioning the transformer</td>
<td>195</td>
</tr>
<tr>
<td>7.1.1</td>
<td>Flap valve in OPERATION position</td>
<td>196</td>
</tr>
<tr>
<td>7.1.2</td>
<td>Flap valve in OFF position</td>
<td>196</td>
</tr>
<tr>
<td>7.1.3</td>
<td>Re-commissioning the transformer</td>
<td>196</td>
</tr>
<tr>
<td>7.2</td>
<td>Tripping the pressure monitoring device and putting the transformer back into operation</td>
<td>197</td>
</tr>
<tr>
<td>7.2.1</td>
<td>Sensor in the OPERATION position</td>
<td>197</td>
</tr>
<tr>
<td>7.2.2</td>
<td>Sensor in the OFF position</td>
<td>198</td>
</tr>
<tr>
<td>7.2.3</td>
<td>Re-commissioning the transformer</td>
<td>198</td>
</tr>
<tr>
<td>7.3</td>
<td>Removing/installing the selector switch insert</td>
<td>199</td>
</tr>
<tr>
<td>7.3.1</td>
<td>Removing the selector switch insert</td>
<td>199</td>
</tr>
<tr>
<td>7.3.2</td>
<td>Installing the selector switch insert</td>
<td>205</td>
</tr>
<tr>
<td>8</td>
<td>Disposal</td>
<td>215</td>
</tr>
<tr>
<td>9</td>
<td>Technical data</td>
<td>216</td>
</tr>
<tr>
<td>9.1</td>
<td>Technical data for on-load tap-changer</td>
<td>216</td>
</tr>
<tr>
<td>9.1.1</td>
<td>On-load tap-changer properties</td>
<td>216</td>
</tr>
<tr>
<td>9.1.2</td>
<td>Permissible ambient conditions</td>
<td>217</td>
</tr>
<tr>
<td>9.2</td>
<td>Technical data for protective relay</td>
<td>218</td>
</tr>
</tbody>
</table>
Table of contents

9.3 Special models of protective relay ................................................................. 220
  9.3.1 Protective relay with CO change-over contact as tripping switch ............... 220
  9.3.2 Protective relay with several dry-reed magnetic switches ....................... 221
9.4 Technical data for pressure monitoring device ........................................... 222
9.5 Limit values for dielectric strength and water content of insulating fluids ........ 223

10 Drawings ........................................................................................................ 224
  10.1 10116884 ................................................................................................. 225
  10.2 10117744 ................................................................................................. 226
  10.3 10116883 ................................................................................................. 227
  10.4 10116888 ................................................................................................. 228
  10.5 10117736 ................................................................................................. 229
  10.6 10116885 ................................................................................................. 230
  10.7 10116846 ................................................................................................. 231
  10.8 10116850 ................................................................................................. 232
  10.9 10116886 ................................................................................................. 233
  10.10 10112220 ............................................................................................... 234
  10.11 892916 .................................................................................................... 235
1 Introduction

This technical file contains detailed descriptions of the safe and proper installation, connection, and commissioning of the product.

It also includes safety instructions and general information about the product.

Information about operation can be found in the operating instructions.

This technical file is intended solely for specially trained and authorized personnel.

1.1 Manufacturer

The product is manufactured by:
Maschinenfabrik Reinhausen GmbH
Falkensteinstraße 8
93059 Regensburg
Tel.: (+49) 9 41/40 90-0
E-mail: sales@reinhausen.com

Further information on the product and copies of this technical file are available from this address if required.

1.2 Completeness

This technical file is incomplete without the supporting documents.

The following documents are considered supporting documents:
- Unpacking instructions
- Supplement
- Routine test report
- Connection diagrams
- Dimensional drawings
- Order confirmation

1.3 Safekeeping

Keep this technical file and all supporting documents ready at hand and accessible for future use at all times.

1.4 Notation conventions

1.4.1 Hazard communication system

Warnings in this technical file are displayed as follows.
1.4.1.1 Warning relating to section

Warnings relating to sections refer to entire chapters or sections, sub-sections or several paragraphs within this technical file. Warnings relating to sections use the following format:

⚠️ WARNING

Type of danger!
Source of the danger and outcome.
► Action
► Action

1.4.1.2 Embedded warning information

Embedded warnings refer to a particular part within a section. These warnings apply to smaller units of information than the warnings relating to sections. Embedded warnings use the following format:

⚠️ DANGER!
Instruction for avoiding a dangerous situation.

1.4.1.3 Signal words and pictograms

The following signal words are used:

<table>
<thead>
<tr>
<th>Signal word</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANGER</td>
<td>Indicates a hazardous situation which, if not avoided, will result in death or serious injury.</td>
</tr>
<tr>
<td>WARNING</td>
<td>Indicates a hazardous situation which, if not avoided, could result in death or serious injury.</td>
</tr>
<tr>
<td>CAUTION</td>
<td>Indicates a hazardous situation which, if not avoided, could result in minor or moderate injury.</td>
</tr>
<tr>
<td>NOTICE</td>
<td>Indicates measures to be taken to prevent damage to property.</td>
</tr>
</tbody>
</table>

Table 1: Signal words in warning notices
Pictograms warn of dangers:

<table>
<thead>
<tr>
<th>Pictogram</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Triangle with exclamation mark" /></td>
<td>Warning of a danger point</td>
</tr>
<tr>
<td><img src="image" alt="Triangle with lightning bolt" /></td>
<td>Warning of dangerous electrical voltage</td>
</tr>
<tr>
<td><img src="image" alt="Triangle with flame" /></td>
<td>Warning of combustible substances</td>
</tr>
<tr>
<td><img src="image" alt="Triangle with person being lifted" /></td>
<td>Warning of danger of tipping</td>
</tr>
<tr>
<td><img src="image" alt="Triangle with hand on a hammer" /></td>
<td>Warning of danger of crushing</td>
</tr>
</tbody>
</table>

Table 2: Pictograms used in warning notices

### 1.4.2 Information system

Information is designed to simplify and improve understanding of particular procedures. In this technical file it is laid out as follows:

```
Important information.
```

### 1.4.3 Instruction system

This technical file contains single-step and multi-step instructions.

**Single-step instructions**

Instructions which consist of only a single process step are structured as follows:
Aim of action
✓ Requirements (optional).
► Step 1 of 1.
▷ Result of step (optional).
▷ Result of action (optional).

Multi-step instructions
Instructions which consist of several process steps are structured as follows:

Aim of action
✓ Requirements (optional).
1. Step 1.
   ▷ Result of step (optional).
2. Step 2.
   ▷ Result of step (optional).
   ▷ Result of action (optional).
2 Safety

- Read this technical file through to familiarize yourself with the product.
- This technical file is a part of the product.
- Read and observe the safety instructions provided in this chapter.
- Read and observe the warnings in this technical file in order to avoid function-related dangers.
- The product is manufactured on the basis of state-of-the-art technology. Nevertheless, risks to life and limb for the user or impairment of the product and other material assets due to the function may arise in the event of improper use.

2.1 Appropriate use

The product is an on-load tap-changer and adjusts the transmission ratio of transformers without interrupting the load flow. The product is designed solely for use in electrical energy systems and facilities. If used as intended and in compliance with the requirements and conditions specified in this technical file as well as the warning notices in this technical file and attached to the product, then the product does not present any danger to people, property or the environment. This applies throughout the service life of the product, from delivery, installation and operation to removal and disposal.

The following is considered appropriate use:

- Use the product only with the transformer/motor-drive unit specified in the order.
- The serial numbers of on-load tap-changer and on-load tap-changer accessories (drive, drive shaft, bevel gear, protective relay, etc.) must match if the on-load tap-changer and on-load tap-changer accessories are supplied as a set for one order.
- You will find the standard valid for the product and the year of issue on the nameplate.
- Operate the product in accordance with this provided technical file, the agreed delivery conditions and technical data.
- Ensure that all necessary work is performed by qualified personnel only.
- Only use the equipment and special tools included in the scope of delivery for the intended purpose and in accordance with the specifications of this technical file.
- The on-load tap-changer is not intended to be used with an oil filter unit.

Permitted electrical operating conditions

In addition to the design data in accordance with the order confirmation, observe the following limits for the through-current and the step voltage:

In the standard version, the on-load tap-changer is designed for sinusoidal 50/60 Hz alternating current with a curve form symmetrical to the zero axis and can switch 2 times the rated through-current $I_r$ at its rated step voltage $U_{ir}$. 
Exceeding the rated step voltage $U_{ir}$ by up to 10% for a short period is permitted as long as the rated step capacity $P_{StN}$ permissible for this step voltage is not exceeded.

### 2.2 Inappropriate use

Use is considered inappropriate if the product is used in a way other than as described in the "Appropriate use" section. In addition, observe the following:

**Prohibited electrical operating conditions**

All operating conditions that do not comply with the design data in accordance with the order confirmation are prohibited.

Prohibited operating conditions may arise due to short circuits as well as due to inrush current impulses when energizing transformers or other electrical machines. This applies to the affected transformer itself just as it does to transformers electrically connected in parallel or serially or other electrical machines.

Higher voltages may occur due to transformer overexcitation following load shedding, for example.

Operations outside of the permitted operating conditions can lead to injury to persons and damage to the product.

- Prevent any such operations outside of the permitted operating conditions by taking suitable measures.

### 2.3 Fundamental safety instructions

To prevent accidents, disruptions and damage as well as unacceptable adverse effects on the environment, those responsible for transport, installation, operation, maintenance and disposal of the product or parts of the product must ensure the following:

**Personal protective equipment**

Loosely worn or unsuitable clothing increases the danger of becoming trapped or caught up in rotating parts and the danger of getting caught on protruding parts. This poses a danger to life and limb.

- Wear appropriate personal protective equipment such as a helmet, work gloves, etc. for the respective activity.
- Never wear damaged personal protective equipment.
- Never wear rings, necklaces, or other jewelry.
- If you have long hair, wear a hairnet.
2 Safety

Work area

Untidy and poorly lit work areas can lead to accidents.

- Keep the work area clean and tidy.
- Make sure that the work area is well lit.
- Observe the applicable laws for accident prevention in the relevant country.

Working during operation

The product may only be operated in a sound, operational condition. Otherwise it poses a danger to life and limb.

- Regularly check the operational reliability of safety equipment.
- Comply with the inspection work, maintenance work and maintenance intervals described in this technical file.

Explosion protection

Highly flammable or explosive gases, vapors and dusts can cause serious explosions and fire. This increases the danger to life and limb.

- Do not install, operate or perform maintenance work on the product in areas where a risk of explosion is present.

Safety markings

Warning signs and safety information plates are safety markings on the product. They are an important aspect of the safety concept.

- Observe all safety markings on the product.
- Make sure all safety markings on the product remain intact and legible.
- Replace safety markings that are damaged or missing.

Ambient conditions

To ensure reliable and safe operation, the product must only be operated under the ambient conditions specified in the technical data.

- Observe the specified operating conditions and requirements for the installation location.

Auxiliary materials and operating materials

Auxiliary materials and operating materials not approved by the manufacturer can lead to personal injury, damage to property and malfunctions of the product.

- Only use insulating fluids [Section 9.1.2, Page 217] approved by the manufacturer.
- Only use conductive and grounded hoses, pipes and pump equipment that are approved for flammable liquids.
2 Safety

- Only use lubricants and auxiliary materials approved by the manufacturer.
- Contact the manufacturer.

Modifications and conversions

Unauthorized or inappropriate changes to the product may lead to personal injury, material damage and operational faults.
- Only modify the product after consultation with Maschinenfabrik Reinhausen GmbH.

Spare parts

Spare parts not approved by Maschinenfabrik Reinhausen GmbH may lead to physical injury, damage to the product and malfunctions.
- Only use spare parts that have been approved by Maschinenfabrik Reinhausen GmbH.
- Contact Maschinenfabrik Reinhausen GmbH.

2.4 Personnel qualification

The person responsible for assembly, commissioning, operation, maintenance and inspection must ensure that the personnel are sufficiently qualified.

Electrically skilled person

The electrically skilled person has a technical qualification and therefore has the required knowledge and experience, and is also conversant with the applicable standards and regulations. The electrically skilled person is also proficient in the following:
- Can identify potential dangers independently and is able to avoid them.
- Is able to perform work on electrical systems.
- Is specially trained for the working environment in which (s)he works.
- Must satisfy the requirements of the applicable statutory regulations for accident prevention.

Electrically trained persons

An electrically trained person receives instruction and guidance from an electrically skilled person in relation to the tasks undertaken and the potential dangers in the event of inappropriate handling as well as the protective devices and safety measures. The electrically trained person works exclusively under the guidance and supervision of an electrically skilled person.
Operator

The operator uses and operates the product in line with this technical file. The operating company provides the operator with instruction and training on the specific tasks and the associated potential dangers arising from improper handling.

Technical Service

We strongly recommend having maintenance, repairs and retrofitting carried out by our Technical Service department. This ensures that all work is performed correctly. If maintenance is not carried out by our Technical Service department, please ensure that the personnel who carry out the maintenance are trained and authorized by Maschinenfabrik Reinhausen GmbH to carry out the work.

Authorized personnel

Authorized personnel are trained by Maschinenfabrik Reinhausen GmbH to carry out special maintenance.

2.5 Personal protective equipment

Personal protective equipment must be worn during work to minimize risks to health.

- Always wear the personal protective equipment required for the job at hand.
- Never wear damaged personal protective equipment.
- Observe information about personal protective equipment provided in the work area.

<table>
<thead>
<tr>
<th>Protective clothing</th>
<th>Close-fitting work clothing with a low tearing strength, with tight sleeves and with no protruding parts. It mainly serves to protect the wearer against being caught by moving machine parts.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety shoes</td>
<td>To protect against falling heavy objects and slipping on slippery surfaces.</td>
</tr>
<tr>
<td>Safety glasses</td>
<td>To protect the eyes from flying parts and splashing liquids.</td>
</tr>
<tr>
<td>Visor</td>
<td>To protect the face from flying parts and splashing liquids or other dangerous substances.</td>
</tr>
<tr>
<td>Hard hat</td>
<td>To protect against falling and flying parts and materials.</td>
</tr>
<tr>
<td>Hearing protection</td>
<td>To protect against hearing damage.</td>
</tr>
<tr>
<td>Protective gloves</td>
<td>To protect against mechanical, thermal, and electrical hazards.</td>
</tr>
</tbody>
</table>

Table 3: Personal protective equipment
3 Product description

3.1 Scope of delivery

The product is packaged with protection against moisture and is usually delivered as follows:

- On-load tap-changer
- Motor-drive unit
- Drive shaft with coupling parts and bevel gear
- Protective device
- Technical files

Please refer to the delivery slip for full details of scope of delivery.

On-load tap-changers can also be provided as an on-load tap-changer set with a common motor-drive unit.

Note the following information:

- Check the shipment for completeness on the basis of the shipping documents.
- Store the parts in a dry place until installation
- The product must remain in its airtight, protective wrapping and may only be removed immediately before installation

You will find more information in the "Packaging, transport, and storage" [⇒ Section 4, Page 33] chapter.

3.2 On-load tap-changer

3.2.1 Function description

On-load tap-changers are used to adjust the transmission ratio of transformers without interrupting the load flow. This makes it possible to compensate for aspects such as fluctuations in voltage occurring in the power transmission grid. For this purpose, on-load tap-changers are fitted in transformers and connected to the active part of the transformer.

A motor-drive unit which receives a control impulse (e.g. from a voltage regulator) changes the operating position of the on-load tap-changer, and the transformer's transmission ratio is adapted to the prevailing operating requirements as a result.
3.2.2 Setup/models

The following drawing shows the main components of the on-load tap-changer.

You will find a detailed drawing of the on-load tap-changer in the "Drawings [► Section 10, Page 224]" section.
Figure 2: On-load tap-changer

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Air-vent valve</td>
</tr>
<tr>
<td>2</td>
<td>Inspection window</td>
</tr>
<tr>
<td>3</td>
<td>On-load tap-changer head</td>
</tr>
<tr>
<td>4</td>
<td>Supporting flange</td>
</tr>
<tr>
<td>5</td>
<td>Oil compartment</td>
</tr>
<tr>
<td>6</td>
<td>Connection contact</td>
</tr>
<tr>
<td>7</td>
<td>Rupture disk</td>
</tr>
<tr>
<td>8</td>
<td>Pipe bend</td>
</tr>
<tr>
<td>9</td>
<td>Upper gear unit</td>
</tr>
</tbody>
</table>
3.2.2.1 Pipe connections

Figure 3: Pipe connections with pipe bends

**Pipe connection Q**

The pipe connection Q is closed with a blank cover.

The functions of the R and Q pipe connections can be interchanged.

**Pipe connection S**

The pipe bend on pipe connection S features a vent screw and can be connected to a pipe that ends with a drain valve on the side of the transformer tank at operating height. If the on-load tap-changer is fitted with an oil suction pipe, the on-load tap-changer can be completely emptied via pipe connection S.

**Pipe connection R**

Pipe connection R is intended for attachment of the protective relay and connection of the on-load tap-changer oil conservator and can be interchanged with pipe connection Q.

**Pipe connection E2**

Pipe connection E2 is sealed off with a blank cover. It leads into the oil tank of the transformer, directly under the on-load tap-changer head and can be connected to a collective pipe for the Buchholz relay, if necessary. This pipe connection serves a further purpose, namely to equalize the pressure between the transformer tank and oil compartment of the on-load tap-changer, which is necessary for drying, filling with insulating fluid and transportation of the transformer.
3.2.3 Nameplate and serial number

The nameplate with serial number is on the on-load tap-changer head cover.

![Figure 4: Nameplate](image)

3.2.4 Protective devices

The on-load tap-changer is equipped with the following protective devices.

3.2.4.1 Protective relay

3.2.4.1.1 Function description

The protective relay is looped into the circuit breaker tripping circuit. It is tripped when the specified speed of flow from the on-load tap-changer head to the oil conservator is exceeded due to a fault. The flowing insulating fluid actuates the flap valve which tips over into position OFF. The contact in the dry-reed magnetic switch is thereby actuated, the circuit breakers are tripped, and the transformer is de-energized.

The protective relay is a component of an on-load tap-changer filled with insulating fluid and its properties conform to the respective applicable version of IEC publication 60214-1.

Diverter switch operations at rated switching capacity or at permissible overload will not cause the protective relay to trip.

The protective relay responds to flow, not to gas accumulated in the protective relay. It is not necessary to bleed the protective relay when filling the transformer with insulating fluid. Gas accumulation in the protective relay is normal.
3.2.4.1.2 Design/versions

Front view

![Front view diagram](image)

**Figure 5: Protective relay RS 2001**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Inspection window</td>
</tr>
<tr>
<td>2</td>
<td>Pressure equalization element</td>
</tr>
</tbody>
</table>

Rear view

![Rear view diagram](image)

**Figure 6: Protective relay RS 2001**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dummy plug</td>
</tr>
<tr>
<td>2</td>
<td>Nameplate</td>
</tr>
</tbody>
</table>

The protective relay RS 2001/R has an extra inspection window on the rear.
### 3 Product description

#### View from above

![Diagram](image)

**Figure 7: Protective relay RS 2001**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Gasket</td>
</tr>
<tr>
<td>2</td>
<td>Potential tie-in</td>
</tr>
<tr>
<td>3</td>
<td>Terminal box cover</td>
</tr>
<tr>
<td>4</td>
<td>Slotted head screw for potential tie-in</td>
</tr>
<tr>
<td>5</td>
<td>OPERATION (reset) test button</td>
</tr>
<tr>
<td>6</td>
<td>Slotted head screw for protective cover</td>
</tr>
<tr>
<td>7</td>
<td>OFF (test tripping) test button</td>
</tr>
<tr>
<td>8</td>
<td>Cable gland</td>
</tr>
<tr>
<td>9</td>
<td>Protective cover</td>
</tr>
<tr>
<td>10</td>
<td>Dummy plug</td>
</tr>
<tr>
<td>11</td>
<td>Connection terminal</td>
</tr>
<tr>
<td>12</td>
<td>Pressure equalization element</td>
</tr>
<tr>
<td>13</td>
<td>Cylinder head screw for protective conductor connection</td>
</tr>
</tbody>
</table>

The protective relays RS 2003 and RS 2004 have a 1/2"-14NPT adapter in place of the cable gland.
3.2.4.1.3 Nameplate

The nameplate is on the back of the protective relay.

![Figure 8: Nameplate](image)

3.2.4.1.4 Safety markings

The following safety markings are used on the product:

![Figure 9: Safety markings overview](image)

<table>
<thead>
<tr>
<th>1</th>
<th>Protective conductor connection</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Warning of dangerous electrical voltage</td>
</tr>
<tr>
<td>3</td>
<td>Read the documentation</td>
</tr>
</tbody>
</table>

3.2.4.2 Pressure monitoring device DW

3.2.4.2.1 Function description

The DW 2000 pressure monitoring device protects the on-load tap-changer from impermissible pressure increases, contributing to the safety of the transformer. The pressure monitoring device is installed on the outside of the on-load tap-changer and is tripped by impermissible static and dynamic pressures in the on-load tap-changer oil compartment.

The pressure monitoring device uses a concept where a corrugated tube acts as a barometer together with a spring providing counter force. This assembly is mechanically linked to the sensor on the snap-action switch.
The pressure increase activates the sensor on the snap-action switch, which flips into the OFF position. This triggers the circuit breaker and de-energizes the transformer. The sensor on the snap-action switch has to be reset to the initial position by hand after tripping.

Low-energy interference does not cause the pressure monitoring device to trip since the required tripping pressure is not reached. The tripping pressure is set at the factory and prevented from being changed.

The pressure monitoring device responds to large pressure increases faster than the protective relay. The protective relay is part of the standard MR protection system and comes as standard.

Additional use of a pressure monitoring device also requires installation of the provided protective relay.

The features and characteristics of the pressure monitoring device comply with the respective applicable version of IEC publication 60214-1.

Diverter switch operations at the rated switching capacity or permitted overload do not cause the pressure-operated relay to trip.

The pressure-operated relay responds to a pressure change and not to gas accumulation under the pressure-operated relay. Gas accumulation under the pressure-operated relay is normal.

3.2.4.2.2 Design/versions

There are two variants of the pressure monitoring device:

- DW 2000 for vertical installation
- DW 2000 for horizontal installation
The housing and the cover cap of the pressure monitoring device consist of lightweight, corrosion-resistant metal.

Figure 10: Snap-action switch and pressure measuring element

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Snap-action switch</td>
</tr>
<tr>
<td>2</td>
<td>Pressure measuring element</td>
</tr>
</tbody>
</table>
3.2.4.3 Rupture disk

The rupture disk is a pressure relief device without signaling contact in accordance with IEC 60214-1 and is located in the on-load tap-changer head cover.

The rupture disk responds to a defined overpressure in the oil compartment of the on-load tap-changer.

3.2.4.4 Pressure relief device MPreC®

On request, instead of the rupture disk MR will supply the MPreC® pressure relief device which responds to a defined overpressure in the oil compartment of the on-load tap-changer.

The on-load tap-changer therefore meets the requirements of IEC 60214-1 regarding pressure relief devices.

3.2.4.5 Temperature monitoring

The temperature monitoring system monitors the temperature of the insulating fluid in the oil compartment of the on-load tap-changer.
3.3 Drive shaft

3.3.1 Function description

The drive shaft is the mechanical connection between the drive and the on-load tap-changer/de-energized tap-changer.

The bevel gear changes the direction from vertical to horizontal.

Accordingly, the vertical drive shaft has to be mounted between drive and bevel gear, and the horizontal drive shaft between bevel gear and on-load tap-changer or de-energized tap-changer.
3.3.2 Design/versions

The drive shaft consists of a square tube and is coupled at each end by two coupling brackets and one coupling bolt to the driving or driven shaft end of the device to be connected.

Figure 12: Components of the drive shaft

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bevel gear</td>
</tr>
<tr>
<td>2</td>
<td>Hose clip</td>
</tr>
<tr>
<td>3</td>
<td>Telescopic protective tube</td>
</tr>
<tr>
<td>4</td>
<td>Coupling bracket</td>
</tr>
<tr>
<td>5</td>
<td>Square tube</td>
</tr>
<tr>
<td>6</td>
<td>Coupling bolt</td>
</tr>
<tr>
<td>7</td>
<td>Adapter ring</td>
</tr>
<tr>
<td>8</td>
<td>Protective cover</td>
</tr>
</tbody>
</table>
3.3.2.1 Drive shaft without cardan joint and without insulator

Figure 13: Drive shaft without cardan joint and without insulator (≈ standard version)

<table>
<thead>
<tr>
<th>Configuration</th>
<th>V 1 min</th>
<th>Intermediate bearing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle of hand crank – middle of bevel gear (maximum permissible</td>
<td>536 mm</td>
<td>When the maximum value of 2472 mm is exceeded, it is necessary to use an intermediate bearing.</td>
</tr>
<tr>
<td>axial offset 2°)</td>
<td></td>
<td>V 1 ≤ 2472 mm (without intermediate bearing)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>V 1 &gt; 2472 mm (with intermediate bearing)</td>
</tr>
</tbody>
</table>
### 3.3.2.2 Drive shaft without cardan joint and with insulator

**Figure 14: Drive shaft without cardan joint and with insulator (= special model)**

<table>
<thead>
<tr>
<th>Configuration</th>
<th>V 1 min</th>
<th>Intermediate bearing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle of hand crank – middle of bevel gear (maximum permissible axial offset 2°)</td>
<td>706 mm</td>
<td>When the maximum value of 2472 mm is exceeded, it is necessary to use an intermediate bearing. V 1 ≤ 2472 mm (without intermediate bearing) V 1 &gt; 2472 mm (with intermediate bearing)</td>
</tr>
</tbody>
</table>
3.3.2.3 Drive shaft with cardan joints, without insulator

Figure 15: Drive shaft with cardan joints, without insulator (= special model)

<table>
<thead>
<tr>
<th>Configuration</th>
<th>V 1 min [mm]</th>
<th>Intermediate bearing for [mm]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle of hand crank – middle of bevel gear (maximum permissible axial offset 20°)</td>
<td>798</td>
<td>V 1 &gt; 2564</td>
</tr>
</tbody>
</table>
3.3.2.4 Drive shaft with cardan joints, with insulator

Figure 16: Drive shaft with cardan joints, with insulator (= special model)

<table>
<thead>
<tr>
<th>Configuration</th>
<th>V 1 min [mm]</th>
<th>Intermediate bearing for [mm]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle of hand crank – middle of bevel gear (maximum permissible axial offset 20°)</td>
<td>978</td>
<td>V 1 &gt; 2772</td>
</tr>
</tbody>
</table>
4 Packaging, transport and storage

4.1 Packaging

The products are sometimes supplied with sealed packaging and sometimes in a dry state, depending on requirements.

Sealed packaging surrounds the packaged goods with plastic foil on all sides.

Products that have also been dried are identified by a yellow label on the sealed packaging. In the dry state, delivery is also possible in a transport container.

The information in the following sections should be applied as appropriate.

4.1.1 Suitability

NOTICE Property damage due to incorrectly stacked crates!

Stacking the crates incorrectly can lead to damage to the packaged goods.

► The outer marking on the packaging states if, for example, the on-load tap-changer or selector has been packed upright. Never stack these crates.

► General rule: Do not stack crates above a height of 1.5 m.

► For other crates: Only stack up to 2 equally sized crates on top of one another.

The packaging is suitable to ensure undamaged and fully functional means of transportation in compliance with local transportation laws and regulations.

The packaged goods are packed in a sturdy crate. This crate ensures that, when in the intended transportation position, the packaged goods are stabilized to prevent impermissible changes in position, and that none of the parts touch the loading surface of the means of transport or touch the ground after unloading.

Sealed packaging surrounds the packaged goods with plastic foil on all sides. The packaged goods are protected from humidity using a desiccant. The plastic foil was bonded after the desiccant is added.
4.1.2 Markings

The packaging bears a signature with instructions for safe transport and correct storage. The following symbols apply to the shipment of non-hazardous goods. Adherence to these symbols is mandatory.

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Umbrella" /></td>
<td>Protect against moisture</td>
</tr>
<tr>
<td><img src="image" alt="Arrows" /></td>
<td>Top</td>
</tr>
<tr>
<td><img src="image" alt="Glasses" /></td>
<td>Fragile</td>
</tr>
<tr>
<td><img src="image" alt="Chain" /></td>
<td>Attach lifting gear here</td>
</tr>
<tr>
<td><img src="image" alt="Target" /></td>
<td>Center of mass</td>
</tr>
</tbody>
</table>

Table 4: Shipping pictograms
4 Packaging, transport and storage

4.2 Transportation, receipt and handling of shipments

**WARNING**

Danger of death or severe injury!

Danger of death or serious injuries due to tipping or falling load.

► Only transport the crate when closed.
► Do not remove the securing material used in the crate during transport.
► If the product is delivered on a pallet, secure it sufficiently.
► Only trained and authorized persons may select the sling gear and secure the load.
► Do not walk under the suspended load.
► Use means of transport and lifting gear with a sufficient carrying capacity in accordance with the weight stated on the delivery slip.

In addition to oscillation stress, jolts must also be expected during transportation. In order to prevent possible damage, avoid dropping, tipping, knocking over and colliding with the product.

If a crate tips over, falls from a certain height (e.g. when slings tear) or is subject to an unbroken fall, damage must be expected regardless of the weight.

Every delivered shipment must be checked for the following by the recipient before acceptance (acknowledgment of receipt):

- Completeness based on the delivery slip
- External damage of any type

The checks must take place after unloading when the crate or transport container can be accessed from all sides.

**Visible damage**

If external transport damage is found upon receipt of the shipment, proceed as follows:

- Immediately record the identified transport damage in the shipping documents and have this countersigned by the carrier.
- In the event of severe damage, total loss or high damage costs, immediately notify the manufacturer and the relevant insurance company.
- After identifying damage, do not modify the condition of the shipment further and retain the packaging material until an inspection decision has been made by the transport company or the insurance company.
- Record the details of the damage immediately on site together with the carrier involved. This is essential for any claim for damages.
- Photograph damage to packaging and packaged goods. This also applies to signs of corrosion on the packaged goods due to moisture inside the packaging (rain, snow, condensation).
- **NOTICE!** Damage to packaged goods due to damaged sealed packaging. If the product is delivered in sealed packaging, check the sealed packaging immediately. If the sealed packaging is damaged, do not under
any circumstances install or commission the packaged goods. Either re-
dry the dried packaged goods as per the operating instructions, or contact
the manufacturer to agree on how to proceed.

- Identify the damaged parts.

**Hidden damage**

When damages are not determined until unpacking after receipt of the ship-
ment (hidden damage), proceed as follows:

- Make the party responsible for the damage liable as soon as possible by
telephone and in writing, and prepare a damage report.
- Observe the time periods applicable to such actions in the respective
country. Inquire about these in good time.

With hidden damage, it is very hard to make the transportation company (or
other responsible party) liable. Any insurance claims for such damages can
only be successful if relevant provisions are expressly included in the insur-
ance terms and conditions.

### 4.3 Storage of shipments

**Packaged goods dried by Maschinenfabrik Reinhausen**

Upon receipt of the shipment, immediately remove the packaged goods
dried by Maschinenfabrik Reinhausen from the sealed packaging and store
air-tight in dry insulating fluid until used if the packaged goods were not sup-
plied in insulating fluid.

**Non-dried packaged goods**

Non-dried packaged goods but with a functional sealed packaging can be
stored outdoors when the following conditions are complied with.

When selecting and setting up the storage location, ensure the following:

- Protect stored goods against moisture (flooding, water from melting snow
  and ice), dirt, pests such as rats, mice, termites and so on, and against
  unauthorized access.
- Store the crates on timber beams and planks as a protection against ris-
ing damp and for better ventilation.
- Ensure sufficient carrying capacity of the ground.
- Keep entrance paths free.
- Check stored goods at regular intervals. Also take appropriate action after
  storms, heavy rain or snow and so on.

Protect the packaging foil from direct sunlight so that it does not disintegrate
under the influence of UV rays, which would cause the packaging to lose its
sealing function.
If the product is installed more than 6 months after delivery, suitable measures must be taken without delay. The following measures can be used:

- Correctly regenerate the drying agent and restore the sealed packaging.
- Unpack the packed goods and store in a suitable storage space (well ventilated, as dust-free as possible, humidity < 50% where possible).

4.4 Unpacking shipments and checking for transportation damages

- **NOTICE!** Damage to packaged goods due to ineffectively sealed packaging. Transport the packaged crate to the place where the packaged goods are to be installed. Do not open the sealed packaging until just before installation.

- **WARNING!** Serious injuries and damage to the packaged goods due to the packaged goods tipping out. Place the packaged goods in an upright crate and protect it from tipping out.

- Unpack the packaged goods and check the condition.
- Check the completeness of the accessories kit using the delivery slip.
5 Mounting

5.1 Preparatory work

Perform the work stated below before installing the on-load tap-changer in the transformer.

5.1.1 Fitting mounting flange on transformer cover

A mounting flange is required for fitting the on-load tap-changer head on the transformer cover. This can be supplied as an option or can be produced by the customer. Mounting flanges made by the customer must comply with the installation drawings in the appendix.

⚠️ **NOTICE!** Fit mounting flange on transformer cover (pressure-tight). Ensure that the sealing surface makes complete contact and is not damaged.

![Figure 17: Mounting flange dimensions](image)
5.1.2 Fitting stud bolts on mounting flange

To attach the stud bolts to the mounting flange, use a tracing template. This can be provided upon request free of charge for the initial installation of the on-load tap-changer.

1. Place the tracing template on the mounting flange and use the four markings for alignment.

2. Fit the stud bolts on the mounting flange.

Figure 18: Stud bolt
5 Mounting

5.2 Installing the on-load tap-changer in the transformer (standard version)

Note that only on-load tap-changers with an unscrewed supporting flange can be fitted in a transformer with the standard design.

5.2.1 Fastening on-load tap-changer to transformer cover

1. **CAUTION!** An unstably positioned on-load tap-changer may tip, resulting in serious injuries or damage. Place on-load tap-changer on a level surface and secure it against tipping.

2. Remove red-colored packaging material and transport material from on-load tap-changer.

3. **NOTICE!** Unsuitable gaskets may lead to oil escaping and therefore to damage to the on-load tap-changer. Clean the sealing surfaces on the mounting flange and on-load tap-changer head. Place a gasket suitable for the insulating medium in use on the mounting flange.

![Figure 19: Sealing surfaces, gasket](image-url)
4. **NOTICE!** Lowering the on-load tap-changer without due care can result in the on-load tap-changer colliding with the transformer cover and becoming damaged. Lift the oil compartment by hooking up the on-load tap-changer head and carefully lower it vertically into the opening of the transformer cover.

![Figure 20: Lowering on-load tap-changer](image)

5. Check that the on-load tap-changer head is mounted in the position specified by the design.
6. Screw the on-load tap-changer head to the mounting flange.

Figure 21: On-load tap-changer head with mounting flange

5.2.2 Connecting the tap winding and on-load tap-changer take-off lead

**NOTICE**

**Damage to the on-load tap-changer!**

Connecting leads which place mechanical strain on the on-load tap-changer will damage the on-load tap-changer!

- Establish and secure connections with care.
- Do not twist connection contacts.
- Connect connecting leads without warping or deforming.
- If necessary use an expansion loop for connecting leads.
The designations of the on-load tap-changer's connection contacts are shown in the connection diagram. The connection contacts are provided with vertical through-holes:

1. Connect the tap winding and on-load tap-changer take-off lead in accordance with the connection diagram included with the delivery.

2. If the connecting leads have to cross the exposed surface of the oil compartment, there must be a clearance of at least 50 mm between the connecting leads and the surface of the oil compartment.

Figure 22: Connection contacts
5.2.3 Performing transformer ratio test before drying

**NOTICE**

Damage to the on-load tap-changer!

Damage to the on-load tap-changer due to transformer ratio test being incorrectly performed.

► Do not perform more than 120 tap-change operations on the on-load tap-changer. If more than 120 tap-change operations are performed, completely fill the oil compartment with insulating fluid.

► Only switch the on-load tap-changer from one operating position to the next via the upper gear unit. You can use a short tube (diameter 25 mm) with screwed-in coupling bolt (diameter 12 mm) with a hand wheel or crank for this, for example. When using a drill, do not exceed a maximum speed of 250 rpm.

► Always check the operating position reached through the inspection window in the on-load tap-changer head cover. Never overshoot the end positions, which are indicated in the connection diagram supplied with the delivery.

► For multiple-column applications with a shared drive, link all on-load tap-changer heads to one another using the horizontal drive shaft part.

When actuating the change-over selector, a higher torque is required.

1. Switch the on-load tap-changer into the desired operating position. The diverter switch operation can be heard distinctly.

2. **NOTICE!** An incomplete tap-change operation may damage the on-load tap-changer. After operating the diverter switch, continue to crank the drive shaft of the upper gear unit for 2.5 revolutions in the same direction in order to correctly complete the tap-change operation.

3. Perform the transformer ratio test.

4. Repeat the transformer ratio test in all operating positions.

5. Switch the on-load tap-changer into adjustment position (see the accompanying connection diagram for the on-load tap-changer).

5.2.4 Performing DC resistance measurement on transformer

The measured DC current is normally restricted to 10% of the rated current of the measured transformer winding in order to prevent the winding from overheating.
Perform the DC resistance measurement in various on-load tap-changer operating positions. You need to distinguish here whether the measured current is interrupted when changing operating position or not.

<table>
<thead>
<tr>
<th>Status of oil compartment</th>
<th>Without interruption in measured current</th>
<th>With interruption (measured current = 0 A before change of operating position)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oil compartment empty</td>
<td>Maximum 10 A DC</td>
<td>Maximum 50 A DC</td>
</tr>
<tr>
<td>Oil compartment filled with insulating fluid</td>
<td>Maximum 50 A DC</td>
<td>Maximum 50 A DC</td>
</tr>
</tbody>
</table>

Table 5: Maximum permitted measured currents when performing DC resistance measurement on transformer

5.2.5 Drying on-load tap-changer in autoclave

NOTICE

Damage to the on-load tap-changer!

Moisture in the oil compartment reduces the dielectric strength of the insulating fluid and thus leads to damage to the on-load tap-changer.

► Within 10 hours of drying, seal off oil compartment with on-load tap-changer head cover.

Dry on-load tap-changer in accordance with the following instructions to ensure the dielectric values assured by MR for the on-load tap-changer.

If drying in an autoclave, the following methods are possible:

- Vacuum drying
- Vapor-phase drying

As an alternative to drying the on-load tap-changer in an autoclave, it can also be dried in the transformer tank.

5.2.5.1 Vacuum-drying in the autoclave

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" ► Section 5.2.8, Page 64.
5.2.5.1.1 Removing on-load tap-changer head cover

**WARNING**

Danger of explosion!

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

► Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.

► De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.

► Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!

Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

► Ensure that parts do not fall into the oil compartment.

► Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.

2. Remove screws with locking elements on the on-load tap-changer head cover.

Figure 23: On-load tap-changer head cover
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

![Figure 24: On-load tap-changer head cover](image)

### 5.2.5.1.2 Drying the on-load tap-changer

**NOTICE**

**Damage to the on-load tap-changer head cover and on-load tap-changer accessories.**

Both the on-load tap-changer head cover and the on-load tap-changer accessories will become damaged if they are dried.

► Never dry the on-load tap-changer head cover or the following accessories: motor-drive unit, drive shaft, protective relay, pressure monitoring device, pressure relief device, bevel gear, temperature sensor, oil filter unit.

1. Heat up the on-load tap-changer in air at atmospheric pressure with a temperature increase of approximately 10 °C/h to a final temperature of maximum 110 °C.

2. Pre-dry the on-load tap-changer in circulating air at a maximum temperature of 110 °C for a period of at least 20 hours.

3. Vacuum-dry on-load tap-changer at between 105 °C and maximum 125 °C for at least 50 hours.

4. Residual pressure of no more than 10⁻³ bar.
5.2.5.1.3 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

► Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.

► Ensure that the o-ring does not become damaged when mounting the cover.

► Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 25: Aligning on-load tap-changer head cover](image)

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head...
and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 26: Lowering on-load tap-changer head cover

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 27: On-load tap-changer head cover

5.2.5.2 Vapor-phase drying in the autoclave

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [► Section 5.2.8, Page 64].
5.2.5.2.1 Removing on-load tap-changer head cover

**WARNING**

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

- Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!

Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

- Ensure that parts do not fall into the oil compartment.
- Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 28: On-load tap-changer head cover](image)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

Figure 29: On-load tap-changer head cover

5.2.5.2.2 Opening kerosene drain plug

For vapor-phase drying in the autoclave, you must open the kerosene drain plug in the oil compartment base before drying so that the kerosene condensate can drain from the oil compartment.

► Unscrew the kerosene drain plug in the base of the oil compartment counter-clockwise to the stop. The kerosene drain plug cannot be unscrewed all the way.

Figure 30: Kerosene drain plug

5.2.5.2.3 Drying the on-load tap-changer

NOTICE
Damage to the on-load tap-changer head cover and on-load tap-changer accessories.

Both the on-load tap-changer head cover and the on-load tap-changer accessories will become damaged if they are dried.

► Never dry the on-load tap-changer head cover or the following accessories: motor-drive unit, drive shaft, protective relay, pressure monitoring device, pressure relief device, bevel gear, temperature sensor, oil filter unit.
1. Supply kerosene vapor at a temperature of around 90°C. Keep this temperature constant for 3 to 4 hours.
2. Increase the kerosene vapor temperature by approx. 10°C/hour to the desired final temperature of max. 125°C at the on-load tap-changer.
3. Vacuum-dry on-load tap-changer at between 105°C and maximum 125°C for at least 50 hours.
4. Residual pressure of no more than $10^{-3}$ bar.

### 5.2.5.2.4 Closing kerosene drain plug

 ► **NOTICE!** An open kerosene drain plug leads to oil escaping from the oil compartment and therefore to damage to the on-load tap-changer. Close kerosene drain plug clockwise (tightening torque 20 Nm).

### 5.2.5.2.5 Securing on-load tap-changer head cover

**NOTICE**

Damage to the on-load tap-changer!
A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

► Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.
► Ensure that the o-ring does not become damaged when mounting the cover.
► Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 31: Aligning on-load tap-changer head cover](image)

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head...
and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 32: Lowering on-load tap-changer head cover

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 33: On-load tap-changer head cover

5.2.6 Drying on-load tap-changer in transformer tank

Dry on-load tap-changer in accordance with the following instructions to ensure the dielectric values assured by MR on the on-load tap-changer.

If you want to dry the on-load tap-changer in the transformer tank, fully assemble the transformer first and then undertake drying.

If drying in the transformer tank, the following methods are possible:

- Vacuum-drying
- Vapor-phase drying

As an alternative to drying the on-load tap-changer in the transformer tank, it can also be dried in an autoclave.
5.2.6.1 Vacuum-drying in the transformer tank

To vacuum-dry the on-load tap-changer in the transformer tank, proceed as follows.

The on-load tap-changer head cover remains closed during the entire drying process.

1. Establish a connecting lead between either connections E2 and Q or connections E2 and R on the on-load tap-changer head.
2. Seal off unused pipe connections with a suitable blank cover.

Figure 34: Connecting lead

Vacuum-drying in the transformer tank

1. Heat up the on-load tap-changer in air at atmospheric pressure with a temperature increase of approximately 10 °C/h to a final temperature of maximum 110 °C.
2. Pre-dry the on-load tap-changer in circulating air at a maximum temperature of 110 °C for a period of at least 20 hours.
3. Vacuum-dry on-load tap-changer at between 105 °C and maximum 125 °C for at least 50 hours.
4. Residual pressure of no more than 10⁻³ bar.

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [►Section 5.2.8, Page 64].

5.2.6.2 Vapor-phase drying in the transformer tank

To dry the on-load tap-changer in the transformer tank using kerosene, proceed as follows.
If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [► Section 5.2.8, Page 64].

5.2.6.2.1 Removing on-load tap-changer head cover

**WARNING**
Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

- Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**
Damage to the on-load tap-changer!
Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

- Ensure that parts do not fall into the oil compartment.
- Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 35: On-load tap-changer head cover](image-url)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

Figure 36: On-load tap-changer head cover

5.2.6.2.2 Opening kerosene drain plug

For vapor-phase drying in the transformer tank, you have to open the kerosene drain plug in the oil compartment base from inside before drying so that the kerosene condensate can drain from the oil compartment base. To open the kerosene drain plug, proceed as follows:

1. Loosen screw connection of oil suction pipe manifold. Ensure that the seal remains in place in the oil suction pipe manifold.

Figure 37: Screw connection on oil suction pipe manifold

2. Push the corresponding counter plug into the on-load tap-changer head.

Figure 38: Counter plug
3. Pull oil suction pipe manifold off oil suction pipe. Ensure that the o-ring remains in place on the oil suction pipe.

![Figure 39: Oil suction pipe manifold](image)

4. Open kerosene drain plug clockwise. The kerosene drain plug cannot be unscrewed all the way.

![Figure 40: Kerosene drain plug](image)

### 5.2.6.2.3 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

- Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.
- Ensure that the o-ring does not become damaged when mounting the cover.
- Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.
1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

Figure 41: Aligning on-load tap-changer head cover

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 42: Lowering on-load tap-changer head cover
3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 43: On-load tap-changer head cover

5.2.6.2.4 Drying the on-load tap-changer

1. Connect pipe connections R and Q of on-load tap-changer head to the kerosene vapor lead using one shared lead.

2. Seal off unused pipe connections and pipe bends with a suitable blank cover.

Figure 44: Kerosene vapor lead

Vapor-phase drying in the transformer tank

1. Supply kerosene vapor at a temperature of around 90°C. Keep this temperature constant for 3 to 4 hours.

2. Increase the kerosene vapor temperature by approx. 10°C/hour to the desired final temperature of max. 125°C at the on-load tap-changer.

3. Vacuum-dry on-load tap-changer at between 105°C and maximum 125°C for at least 50 hours.

4. Residual pressure of no more than $10^{-3}$ bar.
5.2.6.2.5 Closing kerosene drain plug

1. Remove the on-load tap-changer head cover (12 screws M10 / wrench size 17 with safety elements).

2. **NOTICE!** An open kerosene drain plug leads to oil escaping from the oil compartment and therefore to damage to the on-load tap-changer. Close the kerosene drain plug counter-clockwise.

3. Attach oil suction pipe manifold to oil suction pipe below the spring energy accumulator. Ensure that the o-ring sits correctly on the oil suction pipe.

4. Pull the corresponding counter plug out of the on-load tap-changer head.
5. Ensure that the seal is in place in the oil suction pipe manifold. Screw the oil suction pipe manifold onto the counter plug.

5.2.6.2.6 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

► Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.

► Ensure that the o-ring does not become damaged when mounting the cover.

► Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.
2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

![Figure 50: Lowering on-load tap-changer head cover](image)

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

![Figure 51: On-load tap-changer head cover](image)

### 5.2.7 Filling the oil compartment of the on-load tap-changer with insulating fluid

**NOTICE**

**Damage to the on-load tap-changer!**

Unsuitable insulating fluids cause damage to the on-load tap-changer.

► Only use insulating fluids [► Section 9.1.2, Page 217] approved by the manufacturer.
After drying, completely fill the oil compartment (diverter switch insert fitted) with insulating fluid again as soon as possible so that an impermissible amount of humidity is not absorbed from the surroundings.

1. Establish a connecting lead between pipe connection E2 and one of the pipe connections R, S or Q to ensure equal pressure in the oil compartment and transformer during evacuation.

![Figure 52: Connecting lead](image)

2. Fill on-load tap-changer with new insulating fluid using one of the two free pipe connections of the on-load tap-changer head.

![Figure 53: Pipe connections S and R](image)
5.2.8 Performing transformer ratio test after drying

**NOTICE**

**Damage to the on-load tap-changer!**

Damage to the on-load tap-changer due to transformer ratio test being incorrectly performed.

- Ensure that the selector / de-energized tap changer is fully immersed in the insulating fluid and that the oil compartment of the on-load tap-changer is completely filled with insulating fluid.

- Only switch the on-load tap-changer from one operating position to the next via the upper gear unit. You can use a short tube (diameter 25 mm) with screwed-in coupling bolt (diameter 12 mm) with a hand wheel or crank for this, for example. When using a drill, do not exceed a maximum speed of 250 rpm.

- Always check the operating position reached through the inspection window in the on-load tap-changer head cover. Never overshoot the end positions, which are indicated in the connection diagram supplied with the delivery.

- For multiple-column applications with a shared drive, link all on-load tap-changer heads to one another using the horizontal drive shaft part.

When actuating the change-over selector, a higher torque is required.

1. Switch the on-load tap-changer into the desired operating position. The diverter switch operation can be heard distinctly.

2. **NOTICE!** An incomplete tap-change operation may damage the on-load tap-changer. After operating the diverter switch, continue to crank the drive shaft of the upper gear unit for 2.5 revolutions in the same direction in order to correctly complete the tap-change operation.

3. Perform the transformer ratio test.

4. Repeat the transformer ratio test in all operating positions.

5. Switch the on-load tap-changer into adjustment position (see the accompanying connection diagram for the on-load tap-changer).
5.3 Installing on-load tap-changer in transformer (bell-type tank version)

5.3.1 Inserting on-load tap-changer into supporting structure

1. Remove red-colored packaging material and transport material from on-load tap-changer.

2. **NOTICE!** Tensile forces can lead to damage and malfunctions on the on-load tap-changer. Using spacers, insert the on-load tap-changer vertically into the supporting structure (maximum 1° deviation from the vertical) so that the on-load tap-changer reaches its final installation height and only has to be raised a maximum of 5...20 mm once the tap winding and the on-load tap-changer take-off lead have been connected and the bell-type tank fitted.

![Supporting structure diagram](image)

**Figure 54: Supporting structure**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supporting flange</td>
</tr>
<tr>
<td>2</td>
<td>Spacer</td>
</tr>
<tr>
<td>3</td>
<td>Supporting structure</td>
</tr>
</tbody>
</table>
3. Temporarily fasten on-load tap-changer to supporting structure. The supporting flange has through holes for this purpose.

![Figure 55: Temporary fastening](image)

### 5.3.2 Connecting the tap winding and on-load tap-changer take-off lead

**NOTICE**

**Damage to the on-load tap-changer!**

Connecting leads which place mechanical strain on the on-load tap-changer will damage the on-load tap-changer!

- Establish and secure connections with care.
- Do not twist connection contacts.
- Connect connecting leads without warping or deforming.
- If necessary use an expansion loop for connecting leads.
The designations of the on-load tap-changer's connection contacts are shown in the connection diagram. The connection contacts are provided with vertical through-holes:

1. Connect the tap winding and on-load tap-changer take-off lead in accordance with the connection diagram included with the delivery.

2. If the connecting leads have to cross the exposed surface of the oil compartment, there must be a clearance of at least 50 mm between the connecting leads and the surface of the oil compartment.

Figure 56: Connection contacts
5.3.3 Performing transformer ratio test before drying

**NOTICE**

Damage to the on-load tap-changer!

Damage to the on-load tap-changer due to transformer ratio test being incorrectly performed.

- Do not perform more than 120 tap-change operations on the on-load tap-changer. If more than 120 tap-change operations are performed, completely fill the oil compartment with insulating fluid.

- Only switch the on-load tap-changer from one operating position to the next via the upper gear unit. You can use a short tube (diameter 25 mm) with screwed-in coupling bolt (diameter 12 mm) with a hand wheel or crank for this, for example. When using a drill, do not exceed a maximum speed of 250 rpm.

- Always check the operating position reached through the inspection window in the on-load tap-changer head cover. Never overshoot the end positions, which are indicated in the connection diagram supplied with the delivery.

- For multiple-column applications with a shared drive, link all on-load tap-changer heads to one another using the horizontal drive shaft part.

When actuating the change-over selector, a higher torque is required.

1. Switch the on-load tap-changer into the desired operating position. The diverter switch operation can be heard distinctly.

2. **NOTICE!** An incomplete tap-change operation may damage the on-load tap-changer. After operating the diverter switch, continue to crank the drive shaft of the upper gear unit for 2.5 revolutions in the same direction in order to correctly complete the tap-change operation.

3. Perform the transformer ratio test.

4. Repeat the transformer ratio test in all operating positions.

5. Switch the on-load tap-changer into adjustment position (see the accompanying connection diagram for the on-load tap-changer).

5.3.4 Performing DC resistance measurement on transformer

The measured DC current is normally restricted to 10% of the rated current of the measured transformer winding in order to prevent the winding from overheating.
Perform the DC resistance measurement in various on-load tap-changer operating positions. You need to distinguish here whether the measured current is interrupted when changing operating position or not.

<table>
<thead>
<tr>
<th>Status of oil compartment</th>
<th>Without interruption in measured current</th>
<th>With interruption (measured current = 0 A before change of operating position)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oil compartment empty</td>
<td>Maximum 10 A DC</td>
<td>Maximum 50 A DC</td>
</tr>
<tr>
<td>Oil compartment filled with insulating fluid</td>
<td>Maximum 50 A DC</td>
<td>Maximum 50 A DC</td>
</tr>
</tbody>
</table>

Table 6: Maximum permitted measured currents when performing DC resistance measurement on transformer

5.3.5 Drying on-load tap-changer in autoclave

NOTICE

Damage to the on-load tap-changer!

Moisture in the oil compartment reduces the dielectric strength of the insulating fluid and thus leads to damage to the on-load tap-changer.

► Within 10 hours of drying, seal off oil compartment with on-load tap-changer head cover.

Dry on-load tap-changer in accordance with the following instructions to ensure the dielectric values assured by MR for the on-load tap-changer.

If drying in an autoclave, the following methods are possible:

- Vacuum drying
- Vapor-phase drying

As an alternative to drying the on-load tap-changer in an autoclave, it can also be dried in the transformer tank.

5.3.5.1 Vacuum-drying in the autoclave

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [ ► Section 5.3.10, Page 101].
5.3.5.1.1 Removing on-load tap-changer head cover

**WARNING**

Danger of explosion!

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

- Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!

Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

- Ensure that parts do not fall into the oil compartment.
- Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 57: On-load tap-changer head cover](image)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

![On-load tap-changer head cover](image)

Figure 58: On-load tap-changer head cover

### 5.3.5.1.2 Drying the on-load tap-changer

**NOTICE**

**Damage to the on-load tap-changer head cover and on-load tap-changer accessories.**

Both the on-load tap-changer head cover and the on-load tap-changer accessories will become damaged if they are dried.

► Never dry the on-load tap-changer head cover or the following accessories: motor-drive unit, drive shaft, protective relay, pressure monitoring device, pressure relief device, bevel gear, temperature sensor, oil filter unit.

1. Heat up the on-load tap-changer in air at atmospheric pressure with a temperature increase of approximately 10 °C/h to a final temperature of maximum 110 °C.
2. Pre-dry the on-load tap-changer in circulating air at a maximum temperature of 110 °C for a period of at least 20 hours.
3. Vacuum-dry on-load tap-changer at between 105 °C and maximum 125 °C for at least 50 hours.
4. Residual pressure of no more than 10⁻³ bar.
5.3.5.1.3 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

► Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.

► Ensure that the o-ring does not become damaged when mounting the cover.

► Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 59: Aligning on-load tap-changer head cover](image)

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head...
and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 60: Lowering on-load tap-changer head cover

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 61: On-load tap-changer head cover

5.3.5.2 Vapor-phase drying in the autoclave

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [▶ Section 5.3.10, Page 101].
5.3.5.2.1 Removing on-load tap-changer head cover

**WARNING**

Danger of explosion!
Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

► Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.

► De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.

► Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!
Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

► Ensure that parts do not fall into the oil compartment.

► Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 62: On-load tap-changer head cover](image)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

Figure 63: On-load tap-changer head cover

5.3.5.2.2 Opening kerosene drain plug

For vapor-phase drying in the autoclave, you must open the kerosene drain plug in the oil compartment base before drying so that the kerosene condensate can drain from the oil compartment.

► Unscrew the kerosene drain plug in the base of the oil compartment counter-clockwise to the stop. The kerosene drain plug cannot be unscrewed all the way.

Figure 64: Kerosene drain plug

5.3.5.2.3 Drying the on-load tap-changer

**NOTICE**

Damage to the on-load tap-changer head cover and on-load tap-changer accessories.

Both the on-load tap-changer head cover and the on-load tap-changer accessories will become damaged if they are dried.

► Never dry the on-load tap-changer head cover or the following accessories: motor-drive unit, drive shaft, protective relay, pressure monitoring device, pressure relief device, bevel gear, temperature sensor, oil filter unit.
1. Supply kerosene vapor at a temperature of around 90°C. Keep this temperature constant for 3 to 4 hours.

2. Increase the kerosene vapor temperature by approx. 10°C/hour to the desired final temperature of max. 125°C at the on-load tap-changer.

3. Vacuum-dry on-load tap-changer at between 105°C and maximum 125°C for at least 50 hours.

4. Residual pressure of no more than $10^{-3}$ bar.

### 5.3.5.2.4 Closing kerosene drain plug

**NOTICE!** An open kerosene drain plug leads to oil escaping from the oil compartment and therefore to damage to the on-load tap-changer. Close kerosene drain plug clockwise (tightening torque 20 Nm).

### 5.3.5.2.5 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

- Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.
- Ensure that the o-ring does not become damaged when mounting the cover.
- Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 65: Aligning on-load tap-changer head cover](image)

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head...
and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 66: Lowering on-load tap-changer head cover

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 67: On-load tap-changer head cover
5.3.6 Lifting top part of on-load tap-changer head off supporting flange (bottom part)

5.3.6.1 Removing on-load tap-changer head cover

**WARNING**

Danger of explosion!
Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

► Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.

► De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.

► Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!
Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

► Ensure that parts do not fall into the oil compartment.

► Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 68: On-load tap-changer head cover](image)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

![Figure 69: On-load tap-changer head cover](image)

5.3.6.2 Removing oil suction pipe manifold

1. Loosen screw connection of oil suction pipe. Ensure that the gasket remains in place in the oil suction pipe manifold.

![Figure 70: Screw connection on oil suction pipe manifold](image)

2. Push the corresponding counter plug into the on-load tap-changer head.

![Figure 71: Counter plug](image)
3. Pull oil suction pipe manifold off oil suction pipe. Ensure that the o-ring remains in place on the oil suction pipe.

5.3.6.3 **Lifting top part of on-load tap-changer head off supporting flange**

1. Remove temporary fastening and spacers and slowly lower the on-load tap-changer.
5 Mounting

2. Remove bolts and safety elements between on-load tap-changer head and supporting flange.

Figure 74: On-load tap-changer head

3. Lift top part of on-load tap-changer head off supporting flange.

Figure 75: Top part of on-load tap-changer head
5.3.7 Attaching the bell-type tank and connecting the on-load tap-changer to the top part of the on-load tap-changer head

5.3.7.1 Attaching bell-type tank

1. Clean sealing surface of supporting flange, place o-ring on supporting flange.

Figure 76: Supporting flange with o-ring
5 Mounting

2. Lift the bell-type tank over the active part of the transformer.

Figure 77: Bell-type tank
5.3.7.2 Positioning top part of on-load tap-changer head on bell-type tank

1. **NOTICE!** Unsuitable sealing may lead to oil escaping and therefore to damage to the on-load tap-changer. Clean the sealing surfaces on the mounting flange and top part of the on-load tap-changer head. Place a seal suitable for the insulating medium in use on the mounting flange.

Figure 78: Mounting flange with gasket
5 Mounting

2. Position the top part of the on-load tap-changer head on the mounting flange such that the triangular markings, centering bolts and mounting holes on the top part and bottom part of the on-load tap-changer head are aligned. Do not yet screw the top part of the on-load tap-changer head to the mounting flange.

![Figure 79: Triangular markings and centering bolts](image)

5.3.7.3 Connecting on-load tap-changer to top part of on-load tap-changer head

1. Secure the lifting traverse in the lower part of the on-load tap-changer head.

![Figure 80: Lifting traverse](image)

2. Secure two ropes of equal length with a minimum length of 1 m each to the lifting traverse.

3. **NOTICE!** Inaccurate alignment of the top part with the lower part of the on-load tap-changer head will lead to the on-load tap-changer becoming damaged when the on-load tap-changer is lifted. Slowly lift on-load tap-changer from below towards the on-load tap-changer head. Ensure that
the triangular markings are aligned and that the centering bolts of the supporting flange pass easily through the mounting holes on the top part of the on-load tap-changer head.

Figure 81: Lifting the on-load tap-changer

4. Screw the top part of the on-load tap-changer head to the bottom part using five screws.

Figure 82: Screwing the top part to the bottom part
5. Remove the lifting traverse and screw the top part and lower part together using the remaining four screws.

Figure 83: Screwing the top part to the bottom part

6. Screw the on-load tap-changer head to the mounting flange.

Figure 84: Screwing the on-load tap-changer head to the mounting flange
5.3.7.4 Securing oil suction pipe manifold

1. Attach oil suction pipe manifold on oil suction pipe below the spring energy accumulator. Ensure that the o-ring sits correctly on the oil suction pipe.

![Figure 85: Oil suction pipe manifold](image1)

2. Pull the corresponding counter plug out of the on-load tap-changer head.

![Figure 86: Counter plug](image2)

3. Ensure that the seal is in place in the oil suction pipe manifold. Screw the oil suction pipe manifold onto the counter plug.

![Figure 87: Screw connection on oil suction pipe manifold](image3)
5.3.7.5 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

► Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.

► Ensure that the o-ring does not become damaged when mounting the cover.

► Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 88: Aligning on-load tap-changer head cover](image)

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head
and on-load tap-changer head cover. Align the output shaft of the upper
gear unit such that it engages in the corresponding hollow shaft in the on-
load tap-changer head.

Figure 89: Lowering on-load tap-changer head cover

3. Screw the on-load tap-changer head cover onto the on-load tap-changer
head.

Figure 90: On-load tap-changer head cover

5.3.8 Drying on-load tap-changer in transformer tank

Dry on-load tap-changer in accordance with the following instructions to en-
sure the dielectric values assured by MR on the on-load tap-changer.

If you want to dry the on-load tap-changer in the transformer tank, fully as-
semble the transformer first and then undertake drying.

If drying in the transformer tank, the following methods are possible:
- Vacuum-drying
- Vapor-phase drying

As an alternative to drying the on-load tap-changer in the transformer tank, it
can also be dried in an autoclave.
5.3.8.1 Vacuum-drying in the transformer tank

To vacuum-dry the on-load tap-changer in the transformer tank, proceed as follows.

The on-load tap-changer head cover remains closed during the entire drying process.

1. Establish a connecting lead between either connections E2 and Q or connections E2 and R on the on-load tap-changer head.
2. Seal off unused pipe connections with a suitable blank cover.

Figure 91: Connecting lead

Vacuum-drying in the transformer tank

1. Heat up the on-load tap-changer in air at atmospheric pressure with a temperature increase of approximately 10 °C/h to a final temperature of maximum 110 °C.
2. Pre-dry the on-load tap-changer in circulating air at a maximum temperature of 110 °C for a period of at least 20 hours.
3. Vacuum-dry on-load tap-changer at between 105 °C and maximum 125 °C for at least 50 hours.
4. Residual pressure of no more than $10^{-3}$ bar.

If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [Section 5.3.10, Page 101].

5.3.8.2 Vapor-phase drying in the transformer tank

To dry the on-load tap-changer in the transformer tank using kerosene, proceed as follows.
If you wish to perform another transformer ratio test after drying, proceed as described in the section "Performing transformer ratio test following drying" [► Section 5.3.10, Page 101].

5.3.8.2.1 Removing on-load tap-changer head cover

**WARNING**

Danger of explosion!

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

- Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer!

Small parts in the oil compartment may block the diverter switch insert, thereby damaging the on-load tap-changer.

- Ensure that parts do not fall into the oil compartment.
- Check that all small parts are accounted for.

1. Ensure that the inspection window is sealed off with the cover.
2. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 92: On-load tap-changer head cover](image-url)
3. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

![Figure 93: On-load tap-changer head cover](image)

5.3.8.2.2 Opening kerosene drain plug

For vapor-phase drying in the transformer tank, you have to open the kerosene drain plug in the oil compartment base from inside before drying so that the kerosene condensate can drain from the oil compartment base. To open the kerosene drain plug, proceed as follows:

1. Loosen screw connection of oil suction pipe manifold. Ensure that the seal remains in place in the oil suction pipe manifold.

![Figure 94: Screw connection on oil suction pipe manifold](image)

2. Push the corresponding counter plug into the on-load tap-changer head.

![Figure 95: Counter plug](image)
3. Pull oil suction pipe manifold off oil suction pipe. Ensure that the o-ring remains in place on the oil suction pipe.

![Figure 96: Oil suction pipe manifold](image)

4. Open kerosene drain plug clockwise. The kerosene drain plug cannot be unscrewed all the way.

![Figure 97: Kerosene drain plug](image)

### 5.3.8.2.3 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

- Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.
- Ensure that the o-ring does not become damaged when mounting the cover.
- Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.
1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

Figure 98: Aligning on-load tap-changer head cover

2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 99: Lowering on-load tap-changer head cover
3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

![Figure 100: On-load tap-changer head cover](image)

5.3.8.2.4 Drying the on-load tap-changer

1. Connect pipe connections R and Q of on-load tap-changer head to the kerosene vapor lead using one shared lead.

2. Seal off unused pipe connections and pipe bends with a suitable blank cover.

![Figure 101: Kerosene vapor lead](image)

Vapor-phase drying in the transformer tank

1. Supply kerosene vapor at a temperature of around 90°C. Keep this temperature constant for 3 to 4 hours.

2. Increase the kerosene vapor temperature by approx. 10°C/hour to the desired final temperature of max. 125°C at the on-load tap-changer.

3. Vacuum-dry on-load tap-changer at between 105°C and maximum 125°C for at least 50 hours.

4. Residual pressure of no more than $10^{-3}$ bar.
5.3.8.2.5 Closing kerosene drain plug

1. Remove the on-load tap-changer head cover (12 screws M10 / wrench size 17 with safety elements).

2. **NOTICE!** An open kerosene drain plug leads to oil escaping from the oil compartment and therefore to damage to the on-load tap-changer. Close the kerosene drain plug counter-clockwise.

3. Attach oil suction pipe manifold to oil suction pipe below the spring energy accumulator. Ensure that the o-ring sits correctly on the oil suction pipe.

4. Pull the corresponding counter plug out of the on-load tap-changer head.
5. Ensure that the seal is in place in the oil suction pipe manifold. Screw the oil suction pipe manifold onto the counter plug.

![Figure 105: Screw connection on oil suction pipe manifold](image)

### 5.3.8.2.6 Securing on-load tap-changer head cover

**NOTICE**

**Damage to the on-load tap-changer!**

A missing or damaged o-ring as well as unclean sealing surfaces lead to insulating fluid escaping and therefore to damage to the on-load tap-changer.

- Ensure that the o-ring is positioned untwisted in the on-load tap-changer head cover.
- Ensure that the o-ring does not become damaged when mounting the cover.
- Ensure that the sealing surfaces on the on-load tap-changer head cover and on-load tap-changer head are clean.

1. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and on-load tap-changer head cover are in alignment and that the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

![Figure 106: Aligning on-load tap-changer head cover](image)
2. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

![Figure 107: Lowering on-load tap-changer head cover](image)

3. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

![Figure 108: On-load tap-changer head cover](image)

### 5.3.9 Filling the oil compartment of the on-load tap-changer with insulating fluid

**NOTICE**

**Damage to the on-load tap-changer!**

Unsuitable insulating fluids cause damage to the on-load tap-changer.

- Only use insulating fluids [Section 9.1.2, Page 217] approved by the manufacturer.
After drying, completely fill the oil compartment (diveter switch insert fitted) with insulating fluid again as soon as possible so that an impermissible amount of humidity is not absorbed from the surroundings.

1. Establish a connecting lead between pipe connection E2 and one of the pipe connections R, S or Q to ensure equal pressure in the oil compartment and transformer during evacuation.

![Figure 109: Connecting lead](image1)

2. Fill on-load tap-changer with new insulating fluid using one of the two free pipe connections of the on-load tap-changer head.

![Figure 110: Pipe connections S and R](image2)
5.3.10 Performing transformer ratio test after drying

**NOTICE**

Damage to the on-load tap-changer!

Damage to the on-load tap-changer due to transformer ratio test being incorrectly performed.

► Ensure that the selector / de-energized tap changer is fully immersed in the insulating fluid and that the oil compartment of the on-load tap-changer is completely filled with insulating fluid.

► Only switch the on-load tap-changer from one operating position to the next via the upper gear unit. You can use a short tube (diameter 25 mm) with screwed-in coupling bolt (diameter 12 mm) with a hand wheel or crank for this, for example. When using a drill, do not exceed a maximum speed of 250 rpm.

► Always check the operating position reached through the inspection window in the on-load tap-changer head cover. Never overshoot the end positions, which are indicated in the connection diagram supplied with the delivery.

► For multiple-column applications with a shared drive, link all on-load tap-changer heads to one another using the horizontal drive shaft part.

When actuating the change-over selector, a higher torque is required.

1. Switch the on-load tap-changer into the desired operating position. The diverter switch operation can be heard distinctly.

2. **NOTICE!** An incomplete tap-change operation may damage the on-load tap-changer. After operating the diverter switch, continue to crank the drive shaft of the upper gear unit for 2.5 revolutions in the same direction in order to correctly complete the tap-change operation.

3. Perform the transformer ratio test.

4. Repeat the transformer ratio test in all operating positions.

5. Switch the on-load tap-changer into adjustment position (see the accompanying connection diagram for the on-load tap-changer).
5.4 Fitting protective devices and drive components

5.4.1 Electrically connecting the temperature sensor

Size the cable for the electrical connection of the temperature sensors such that you can turn the sensors if necessary when mounting the drive shaft.

► Electrically connect the temperature sensors in accordance with the connection diagram provided.

5.4.2 Fitting pressure relief device

► Fit the pressure relief device to the on-load tap-changer in accordance with the Messko pressure relief device operating instructions.

5.4.3 Installing protective relay in piping and connecting

**WARNING**

**Danger of explosion!**

Explosive gases in the protective relay can deflagrate or explode and result in severe injury or death.

► Wait 15 minutes after switching off the transformer before beginning further work on the protective relay so that the gases can dissipate.

► Ensure that there are no ignition sources such as naked flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.

► De-energize all auxiliary circuits before beginning work.

► Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

Always perform all transformer tests with the protective relay attached and connected.
5.4.3.1 Checking function of protective relay

Check the function of the protective relay before installing it in piping between on-load tap-changer head and oil conservator. The associated contact positions for checking electrical continuity are shown in the dimensional drawing provided.

1. Loosen the three screws on the terminal box cover and lift off the terminal box cover.

![Figure 111: Terminal box cover](image)

2. Remove the slotted head screw for potential tie-in and remove the terminal box cover with wire.

![Figure 112: Terminal box cover](image)

**NOTICE**

**Damage to protective relay!**

Damage to protective relay resulting from improper operation.

- Never press both test buttons at the same time.
3. Press OFF test button.
   ⇒ Flap valve is inclined. Line marker appears in the middle of the inspection window.

![Figure 113: OFF position](image)

4. Press OPERATION test button.
   ⇒ Flap valve is vertical.

![Figure 114: OPERATION position](image)
5. Position the wire for the terminal box cover and affix using the slotted head screw.

![Figure 115: Terminal box cover](image)

6. Attach the terminal box cover and secure with screws.

![Figure 116: Terminal box cover](image)

### 5.4.3.2 Installing protective relay in piping

Ensure the following for installation and proper function of the protective relay:

1. Ensure that there are no foreign bodies in the piping or in the oil conservator.
2. Install protective relay such that it can be easily accessed for subsequent maintenance work.
3. Install protective relay with good support and free from vibrations.
4. The test buttons must be at the top.
5. The interior diameter of the piping must be at least 25 mm.
6. The magnetic field strength (bushings, busbars etc.) must be $< 20 \text{ kA/m}$. Higher field strengths have a negative effect on the function of the protective relay.

7. The piping from the protective relay to the oil conservator must be routed with an inclination of at least 2\% (1.2\(^\circ\)) to ensure the switching gases can escape freely.

8. The protective relay is intended for a horizontal operating position in close proximity to the on-load tap-changer head. A positive inclination of up to 5\(^\circ\) from horizontal is permitted in the direction to the conservator. An inclination of up to 5\(^\circ\) from vertical to either side is permitted.

Figure 117: Protective relay installation
9. The reference arrow on the terminal box cover must point toward the on-load tap-changer's oil conservator.

Figure 118: Reference arrow pointing towards the on-load tap-changer's oil conservator
10. Install a stop-cock with a nominal width of at least 25 mm between the protective relay and oil conservator.

![Stop-cock](image)

**Figure 119: Stop-cock**

### 5.4.3.3 Making the electrical connections for the protective relay

The protective relay's dry-reed magnetic switching tubes are supplied in the standard version as either NC or NO contacts. Other contact combinations can be supplied as special versions and are shown in the dimensional drawing provided.

**WARNING**

**Risk of death or severe injury!**

Risk of death or severe injury due to improper electrical connection of the protective relay.

- Loop the protective relay into the tripping circuit of the circuit breakers of the transformer to be protected so that the transformer is immediately de-energized by the circuit breakers when the protective relay is tripped.
- Systems which only generate an alarm message are not permitted.
5 Mounting


![Figure 120: Tapped hole](image1)

2. Seal open tapped hole with dummy plug.

![Figure 121: Sealed with dummy plug](image2)

3. Loosen the three screws on the terminal box cover and lift off the terminal box cover.

![Figure 122: Terminal box cover](image3)
4. Take off the slotted head screw for potential tie-in and remove the terminal box cover with wire.

Figure 123: Terminal box cover

5. Remove screw for the protective cover and take off the protective cover.

Figure 124: Protective cover

6. Guide cable through cable gland and into protective relay. Ensure that the cable gland is well connected and sealed.

Figure 125: Cable bushing
7. Connect the electric cables to the connection terminals in accordance with the connection diagram on the dimensional drawing.

Figure 126: Electrical cables

8. Connect protective conductor to cylinder head screw.

Figure 127: Protective conductor
9. Insert the protective cover and secure using the screw.

Figure 128: Protective cover

10. Position the wire for the terminal box cover and affix using the slotted head screw.

Figure 129: Terminal box cover
11. Attach the terminal box cover and secure with screws.

Figure 130: Terminal box cover
5.4.4 Installing and connecting the pressure monitoring device

5.4.4.1 Checking the function of the pressure monitoring device

Check the function of the pressure monitoring device before you install it on the pipe bend or the on-load tap-changer head.

1. Remove the cover cap.
2. Activate the snap-action switch.
   \[Sensor \text{ is in the OFF position above the snap-action switch.}\]

![Diagram of the OFF position](image)

Figure 131: OFF position

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Snap-action switch</td>
</tr>
<tr>
<td>2</td>
<td>Sensor in the OFF position</td>
</tr>
</tbody>
</table>
3. Activate the snap-action switch again.
   ⇒ Sensor is in the OPERATION position below the snap-action switch.

![Figure 132: OPERATION position](image)

1. Snap-action switch
2. Sensor in the OPERATION position

4. Secure the cover cap.
   Always check the position of the sensor!

5.4.4.2 Installing the pressure monitoring device

The pressure monitoring device can be installed in 2 variants.
- Fastening on the on-load tap-changer head (vertical installation)
- Fastening onto the pipe bend (horizontal installation)

It is installed via the holes on the mounting ring. A mounting seal has to be installed under the pressure monitoring device during installation.

During fastening, ensure that the ventilation is on top.

Ensure that there is sufficient space above the pressure monitoring device to remove the cover cap.
5.4.4.3 Making the electrical connections for the pressure monitoring device

**DANGER**

Risk of fatal injury due to electrical voltage!
Danger of death due to electrical voltage when assembling and connecting the device.
► De-energize the device and system peripherals and lock them to prevent them from being switched back on.

**WARNING**

Danger of death or severe injury!
Risk of severe injury or death due to improper electrical connection of the pressure monitoring device.
► Loop the pressure monitoring device into the tripping circuit of the circuit breakers of the transformer to be protected so that the transformer is immediately de-energized by the circuit breakers when the pressure monitoring device is tripped.
► Circuits which only generate an alarm message are not permitted.

1. Remove the cover cap.
2. Insert Use the tapped hole for routing leads for this.
3. Connect the leads to the terminals of the snap-action switch. 
   The snap-action switch is designed as a normally open and normally closed switch; it flips after being triggered and can be reset.
4. Connect all of the electrical leads and the protective conductor. 
   Either 1 or 2 leads can be connected per terminal for the lead connection (Ø 0.75…2.5 mm²).
5. Secure the cover cap.
6. Ensure the fixing screw is positioned correctly, see also dimensional drawing supplied.

5.4.5 Fitting motor-drive unit

► Fit motor-drive unit to transformer as described in relevant MR operating instructions for motor-drive unit.

5.4.6 Fitting drive shaft

Observe the following during mounting:

Resistance to corrosion of components

The square tubes, coupling brackets, coupling bolts, screws, and locking washers are corrosion-resistant. We therefore recommend not applying the same external coating to these parts as to the transformer tank.
Cutting square tubes, telescopic protective tubes, and protective cover

The square tubes, the telescopic protective tube and the protective cover are supplied over-length (graded standard lengths). You must cut these parts to the required size before mounting on the transformer. In rare cases, you also have to cut the inner tube of the telescopic protective tube to the desired length. The maximum permitted total drive shaft length of the drive - last column = 15 m.

<table>
<thead>
<tr>
<th>Standard lengths</th>
<th>Motor-drive unit</th>
<th>Manual drive</th>
</tr>
</thead>
<tbody>
<tr>
<td>400</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>600</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>900</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>1300</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>1700</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>2000</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>2500</td>
<td>Not permitted</td>
<td>*</td>
</tr>
</tbody>
</table>

Table 7: Graded standard lengths of square tubes

1) >2000 only possible for vertical installation without shaft protection! Telescopic protective tubes for manual drives with vertical dimensions V1 > 2462 are to be supplied with vertical intermediate bearing, as with the motor-drive unit.
5.4.6.1 Fitting a vertical drive shaft without cardan joint

Permitted axial displacement

Minor axial displacements of the vertical drive shaft are permitted as long as they do not exceed 35 mm per 1000 mm of square tube length (this corresponds to 2°).

Figure 133: Permitted maximum axial displacement of vertical drive shaft without cardan joint
To fit the vertical drive shaft to the drive, proceed as follows:

1. **CAUTION!** Switch off motor protective switch Q1 in the motor-drive unit (position O). If this is not done, the motor-drive unit may be started inadvertently and cause injuries.

2. Fasten the bevel gear to the transformer.

![Figure 134: Bevel gear](image)
3. Determine dimension A between shaft end of drive and shaft end of bevel gear. Shorten square tube to length of A–9 mm.

Figure 135: Shortening square tube
4. Deburr cut surfaces of square tube.

Figure 136: Deburring cut surfaces
5. Slide the loosely screwed-together coupling part onto square tube until stop is reached.

Figure 137: Slide coupling part onto square tube
6. Insert coupling bolt into shaft end of drive. Grease coupling part, coupling bolt and shaft end (e.g. ISOFLEX TOPAS L32). Slide square tube with coupling part onto shaft end.

Figure 138: Sliding square tube with coupling part onto shaft end

7. Attach square tube to drive.

Figure 139: Attaching square tube to drive
8. Pivot square tube away from axis.

Figure 140: Pivoting square tube away from axis

9. When installing inner tube of telescopic protective tube, shorten on the side without slots if necessary. The minimum dimension for overlapping the two protective tubes is 100 mm.
Inner tube must not be deformed and must be deburred in order to slide easily in the outer tube.

Figure 141: Deburring inner tube

<table>
<thead>
<tr>
<th>Dimension A (= distance between shaft end of drive and shaft end of bevel gear)</th>
<th>Inner tube</th>
<th>Outer tube</th>
</tr>
</thead>
<tbody>
<tr>
<td>170 mm...190 mm</td>
<td>Shorten to 200 mm</td>
<td>= 200 mm</td>
</tr>
<tr>
<td>191 mm...1,130 mm</td>
<td>Dimension A + 20 mm</td>
<td>= 200 mm</td>
</tr>
<tr>
<td>1,131 mm...1,598 mm</td>
<td>= 700 mm</td>
<td>= 1,150 mm</td>
</tr>
<tr>
<td>1,599 mm...2,009 mm</td>
<td>= 1,150 mm</td>
<td>= 1,150 mm</td>
</tr>
</tbody>
</table>
10. Slide outer tube over inner tube. When doing so, make sure that the non-slotted side of the inner tube is facing upwards. Slide telescopic protective tube onto square tube. Then slide hose clips over telescopic protective tube.

Figure 142: Sliding on telescopic protective tube
11. Place adapter ring over bearing collar of bevel gear and slide upwards. Insert coupling bolt into shaft end of bevel gear. Pivot square tube back to axis.

![Figure 143: Fitting adapter ring and coupling bolt](image-url)
12. Grease coupling brackets, coupling bolt and shaft end (e.g. ISOFLEX TOPAS L32) and secure square tube with coupling brackets on the bevel gear. Set a unilateral axial clearance of 3 mm between the coupling bolt and upper coupling piece.

![Diagram showing mounting coupling brackets](image)

Figure 144: Mounting coupling brackets

13. Attach bottom protective tube (inner tube) with a hose clip to bearing collar of drive. Then slide upper protective tube (outer tube) over adapter ring on bevel gear. Secure upper protective tube to bottom protective tube with hose clip both at top end and at the connection point.
Figure 145: Mounting protective tube
5.4.6.2 Fitting a horizontal drive shaft without cardan joints

**Permitted axial displacement**

Minor axial displacements of the horizontal drive shaft are permitted as long as they do not exceed 35 mm per 1000 mm of square tube length (this corresponds to 2°).

![Diagram](image)

Figure 146: Permitted maximum axial displacement of horizontal drive shaft without cardan joint

**Aligning upper gear unit on the on-load tap-changer head**

In order to correctly install the horizontal drive shaft, under certain circumstances you may have to first align the upper gear unit so that the upper gear unit is flush with the bevel gear. With a multi-column on-load tap-changer model, it may also be necessary to align the upper gear units in the individual on-load tap-changer columns with each other in order to couple the on-load tap-changer columns together.
To do so, proceed as follows:

1. **NOTICE!** Damage to the on-load tap-changer due to alignment of the gear unit when the oil compartment is not completely full. Ensure that the oil compartment is filled completely with insulating fluid.

2. Loosen screws and turn pressure ring segments to one side.

3. **NOTICE!** Damage to the on-load tap-changer due to incorrect alignment of the upper gear unit. Align the gear unit so that the horizontal drive shaft is flush with the drive shaft of the gear unit. While aligning the gear unit, turn the unit's drive shaft so that its output shaft retains its original position.
4. Swivel pressure ring segments back towards the gear unit and tighten the screws. Ensure that the locking washer is between the screw head and the pressure ring segment and that the pressure ring segments are firmly in contact with the gear unit housing.

![Figure 149: Securing the pressure ring segments](image)

**Fitting horizontal drive shaft**

You can turn the temperature sensor if this is necessary for fitting the drive shaft.

To fit the horizontal drive shaft, proceed as follows.

1. Calculate dimension A between the shaft end of the upper gear unit and the shaft end of the bevel gear and shorten the square tube to length A–9 mm.

![Figure 150: Shortening square tube](image)
2. Calculate inside width B between housings of upper gear unit and bevel gear. Cut down the protective cover to B-2 mm and deburr the cut edges. Protect protective cover against corrosion with a coat of paint.

Figure 151: Shortening, deburring, and coating protective cover
3. Slide loosely screwed-together coupling part onto square tube until stop is reached.

Figure 152: Sliding coupling part onto square tube
4. Grease coupling bolt, coupling part and shaft end of the bevel gear (e.g. ISOFLEX TOPAS L32) and insert coupling bolt into shaft end. Thread hose clip onto square tube and slide square tube with coupling part onto shaft end.

Figure 153: Sliding square tube with coupling part onto shaft end

5. Secure square tube on bevel gear.

Figure 154: Securing square tube on bevel gear
6. Grease coupling bolt, coupling brackets and shaft end of the upper gear unit (e.g. ISOFLEX TOPAS L32) and insert coupling bolt into shaft end. Secure square tube with coupling brackets on upper gear unit.

Figure 155: Secure square tube on upper gear unit.
7. Attach shortened protective cover to housing lugs on the on-load tap-changer head and bevel gear. Secure each end of protective cover with a hose clip.

Figure 156: Fitting protective cover
8. If using a bearing block or angle gear, attach caps to the protective cover. Drill two holes each with Ø 3.5 mm on the sides of the protective cover using a hand drill with drill bit prior to attaching the caps.
5.4.6.2.1 On-load tap-changer sets and combinations

For two-column and three-column on-load tap-changer models, the individual on-load tap-changer columns can be driven by a common motor-drive unit or several motor-drive units.

Regardless of the number of on-load tap-changer columns and motor-drive units, all on-load tap-changer columns and motor-drive units must be in the same operating position and must switch simultaneously (does not apply for ABC switching sequence).

To make sure that the on-load tap-changer columns that are driven by a common motor-drive unit switch simultaneously, you must couple these on-load tap-changer columns with horizontal drive shafts via the transformer cover. The offset between these on-load tap-changer columns during switching may be a maximum of 1 tap-change indicator section.

To couple the on-load tap-changer columns, proceed as follows:

Aligning upper gear unit on the on-load tap-changer head

In order to correctly install the horizontal drive shaft, under certain circumstances you may have to first align the upper gear unit so that the upper gear unit is flush with the bevel gear. With a multi-column on-load tap-changer model, it may also be necessary to align the upper gear units in the individual on-load tap-changer columns with each other in order to couple the on-load tap-changer columns together.

To do so, proceed as follows:

1. **NOTICE!** Damage to the on-load tap-changer due to alignment of the gear unit when the oil compartment is not completely full. Ensure that the oil compartment is filled completely with insulating fluid.

2. Loosen screws and turn pressure ring segments to one side.

![Figure 159: Pressure ring segments](image-url)
3. **NOTICE!** Damage to the on-load tap-changer due to incorrect alignment of the upper gear unit. Align the gear unit so that the horizontal drive shaft is flush with the drive shaft of the gear unit. While aligning the gear unit, turn the unit’s drive shaft so that its output shaft retains its original position.

![Figure 160: Aligning the gear unit](image)

4. Swivel pressure ring segments back towards the gear unit and tighten the screws. Ensure that the locking washer is between the screw head and the pressure ring segment and that the pressure ring segments are firmly in contact with the gear unit housing.

![Figure 161: Securing the pressure ring segments](image)
5 Mounting

**Coupling the on-load tap-changer columns together**

1. Ensure that all arrows on the drive shaft flange under the stamped serial number point in the same direction. The direction of the arrow indicates the direction of rotation when turning the hand crank of the motor-drive unit clockwise.

2. Switch the on-load tap-changer columns one after another to the next operating position. To do so, turn the shaft end on each gear unit counterclockwise one after another until the on-load tap-changer column switches position.

3. Check that all on-load tap-changer columns are in the same position.

![Figure 162: Manually switching the on-load tap-changer columns](image)
4. Couple the on-load tap-changer columns together via horizontal drive shafts. When doing so, begin with the on-load tap-changer column that is closest to the motor-drive unit.

5. **NOTICE!** Damage to the on-load tap-changer columns due to incomplete tap-change operation. After installing all drive shafts, crank the drive shaft of the gear unit through a further 2.5 revolutions counter-clockwise to complete the tap-change operation fully.

6. Switch the on-load tap-changer columns to the adjustment position by turning the drive shaft on the gear unit clockwise. Once the adjustment position has been reached and the on-load tap-changer columns have
been switched, crank the drive shaft of the upper gear unit through another 2.5 revolutions clockwise to correctly complete the tap-change operation.

Figure 164: Switching the on-load tap-changer columns to the adjustment position

7. Ensure that all on-load tap-changer columns switch simultaneously. Here, a minimal offset of max. 0.25 revolutions on the drive shaft of the gear unit is permitted.

8. Check that all on-load tap-changer columns are in the same position.
9. Install the drive shaft between the bevel gear and the gear unit.

![Figure 165: Installing the drive shaft between the bevel gear and the gear unit](image)

**5.4.6.3 Fitting drive shaft with cardan joints**

Installation of the drive shaft with cardan joints is mainly designed as a vertical drive shaft between motor-drive unit and bevel gear.

Technically, a horizontal design is also possible. However, if using a horizontal design, please note that the protective cover supplied must be adapted accordingly and a cardan joint with an inner hub diameter of 25 mm must be used if you want to use the cardan joint on the upper gear unit.
Permitted axial displacements

An axial displacement of 20° is permitted for the vertical and horizontal drive shaft with cardan joints.

Figure 166: Permitted maximum axial displacement of vertical drive shaft with cardan joints
5 Mounting

Figure 167: Permitted maximum axial displacement of horizontal drive shaft with cardan joints

**NOTICE**

*Damage to property!*

Improper mounting of the cardan joint may result in damage or malfunctions.

- Ensure that the folding cardan joint does not damage the expansion bellows during mounting.
- Ensure that the angle of deflection $\alpha$ is no greater than 20°.
- Ensure that the angle of deflection $\alpha$ is the same on both cardan joints.
Figure 168: Angle of deflection $\alpha$
To fit the drive shaft with cardan joints, proceed as follows:
1. Grease coupling bolts, coupling brackets, and shaft ends, e.g. ISOFLEX TOPAS L 32.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 below on the ED</td>
<td>Adapter ring Ø 82×102</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Adapter ring Ø 87×102.5</td>
<td>1</td>
</tr>
</tbody>
</table>

Figure 169: Greasing coupling bolts, coupling brackets, and shaft ends
2. Insert adapter rings into the collar of the rotating protective tube 1. Fit the two parts of pivotable protective tube together 2 and turn them towards one another 3 to set the corresponding angle.

Figure 170: Inserting adapter in pivotable protective tubes

3. When supplied, the cardan joints are fitted with coupling bolts 1. To mount on the shaft end, the following steps must be taken: Remove hose clip 2. Slide up expansion bellows 3. Remove coupling bolt 4. Slide
cardan joint over device's output shaft. Push in coupling bolt. Slide expansion bellows over this. Secure expansion bellows with hose clip.

4. Connect shorter cardan joint supplied to shaft end of motor-drive unit with coupling bolt.
5. **NOTICE!** Attach second, longer cardan joint to the bevel gear such that the position of both cardan joint lugs is the same on the bevel gear and motor-drive unit. If this is not done, damage or malfunctions may result.

![Figure 173: Fitting second cardan joint on bevel gear](image)


![Figure 174: Securing expansion bellows with hose clip](image)
7. Provisionally connect loose shaft ends of the joints to an angle bar and align so that they are in line.

Figure 175: Connecting shaft ends with angle bar
8. Determine dimension A between the shaft ends. Cut square tube to LR = A + 100 mm (LR = length of square tube). Deburr cut surfaces of square tube.

Figure 176: Shortening square tube
9. Before beginning installation, shorten both telescopic tubes to the corresponding dimension A (A = dimension between both cardan joint ends) and deburr.

<table>
<thead>
<tr>
<th>Dimension A (= distance between shaft ends of the drive and the bevel gear)</th>
<th>Inner tube</th>
<th>Outer tube</th>
</tr>
</thead>
<tbody>
<tr>
<td>260 mm</td>
<td>Shorten to 200 mm</td>
<td>200 mm</td>
</tr>
<tr>
<td>261 mm...760 mm</td>
<td>Shorten to A-60 mm</td>
<td>200 mm</td>
</tr>
<tr>
<td>761 mm...1,090 mm</td>
<td>700 mm</td>
<td>Shorten to A-60 mm</td>
</tr>
<tr>
<td>1,091 mm...1,700 mm</td>
<td>700 mm</td>
<td>1,150 mm</td>
</tr>
<tr>
<td>1,701 mm...1,900 mm</td>
<td>1,150 mm</td>
<td>1,150 mm</td>
</tr>
</tbody>
</table>

Figure 177: Shortening telescopic tubes
10. Fit one adapter ring to bearing collar of motor-drive unit and fit other adapter ring to bearing collar of bevel gear.

Figure 178: Fitting adapters

11. Slide previously shortened and deburred square tube over upper cardan joint end until stop is reached.

Figure 179: Sliding square tube over upper cardan joint end
12. Thread upper pivotable protective tube with long outlet up onto square tube from below.

Figure 180: Sliding pivotable protective tube over square tube
13. Slide inner tube into outer tube such that the slotted sides of the outer and inner tube are both facing down. Thread the hose clips.

Figure 181: Sliding on telescopic tubes
14. Slide everything up and secure with a screw clamp.

Figure 182: Secure everything with a screw clamp
15. Slide bottom pivotable protective tube (also with long outlet up) on to the square tube and secure with screw clamp.

Figure 183: Sliding bottom pivotable protective tube over square tube
16. Swing in square tube and slide all the way down.

Figure 184: Pivoting square tube back to axis
17. Push the lower coupling bolt in and grease. Tighten lower coupling brackets. Shaft end and coupling part must be securely connected such that no axial clearance remains between the coupling bolt and coupling bracket.

Figure 185: Tightening lower coupling brackets
18. Fit upper coupling brackets with 3 mm axial clearance.

19. Working from top to bottom, mount the individual parts of the shaft protection. Set angle position between both parts of pivotable protective tube and fix with available hose clip. Secure both upper and lower protective tubes with a hose clip at both ends. Secure the two telescopic protective tubes to one another using a hose clip.

The plastic adapters must be at the respective end of the pivotable protective tube. Only slide telescopic protective tube into upper and lower pivotable protective tubes by the width of the adapter before tightening the hose clips.
5.4.6.4 Fitting drive shaft with insulator

A model with insulator in the vertical drive shaft is available for insulating installation of the drive shaft.
Permitted axial displacement

Minor axial displacement of the vertical drive shaft with insulator is permitted as long as it does not exceed 35 mm per 1000 mm square tube length (that corresponds to 2°).

Figure 188: Permitted maximum axial displacement of vertical drive shaft with insulator
5.4.6.4.1 Fitting vertical drive shaft with insulator

To fit the vertical drive shaft, proceed as follows.

1. **CAUTION!** Switch off motor protective switch Q1 in the motor-drive unit (position O). If this is not done, the motor-drive unit may be started inadvertently and cause injuries.

2. Screw the bevel gear for mounting on the transformer. Screws are not included in the scope of supply.

![Figure 189: Bevel gear](image-url)
3. Determine dimension A between shaft end of drive and shaft end of bevel gear. Shorten square tube to length of A–179 mm, taking the insulator into account.

Figure 190: Shortening square tube
5 Mounting

4. Deburr cut surfaces of square tube.

Figure 191: Deburring cut surfaces

5. Screw down double coupling part with insulator supplied and square tube. Mount insulator on the side facing the drive.

Figure 192: Screwing down square tube and insulator with double coupling part
6. Slide loosely screwed-together coupling part onto insulator until stop is reached.

![Figure 193: Sliding coupling part onto insulator](image)

7. Place the supplied insulator ring on the bearing collar of the motor-drive unit.

![Figure 194: Insulating ring](image)

8. Insert coupling bolt into shaft end of drive. Grease coupling part, coupling bolt and shaft end (e.g. ISOFLEX TOPAS L32). Slide square tube with coupling part onto shaft end.

![Figure 195: Sliding square tube with coupling part onto shaft end](image)
9. Attach square tube to drive.

![Figure 196: Attaching square tube to drive](image)

10. Pivot square tube away from axis.

![Figure 197: Pivoting square tube away from axis](image)

11. When installing inner tube of telescopic protective tube, shorten on the side without slots if necessary. The minimum dimension for overlapping the two protective tubes is 100 mm.
Inner tube must not be deformed and must be deburred in order to slide easily in the outer tube.

**Figure 198: Deburring inner tube**

<table>
<thead>
<tr>
<th>Dimension A (= distance between shaft end of drive and shaft end of bevel gear)</th>
<th>Inner tube</th>
<th>Outer tube</th>
</tr>
</thead>
<tbody>
<tr>
<td>170 mm...190 mm</td>
<td>Shorten to 200 mm</td>
<td>= 200 mm</td>
</tr>
<tr>
<td>191 mm...1,130 mm</td>
<td>Dimension A + 20 mm</td>
<td>= 200 mm</td>
</tr>
<tr>
<td>1,131 mm...1,598 mm</td>
<td>= 700 mm</td>
<td>= 1,150 mm</td>
</tr>
<tr>
<td>1,599 mm...2,009 mm</td>
<td>= 1,150 mm</td>
<td>= 1,150 mm</td>
</tr>
</tbody>
</table>
5 Mounting

12. Slide outer tube over inner tube. When doing so, make sure that the non-slotted side of the inner tube is facing upwards. Slide telescopic protective tube onto square tube. Then slide hose clips over telescopic protective tube.

Figure 199: Sliding on telescopic protective tube
13. Place adapter ring over bearing collar of bevel gear and slide upwards. Insert coupling bolt into shaft end of bevel gear. Pivot square tube back to axis.

Figure 200: Fitting adapter ring and coupling bolt
14. Grease coupling brackets, coupling bolt and shaft end (e.g. ISOFLEX TOPAS L32) and secure square tube with coupling brackets on the bevel gear. Set a unilateral axial clearance of 3 mm between the coupling bolt and upper coupling piece.

Figure 201: Mounting coupling brackets

15. Attach bottom protective tube (inner tube) with a hose clip to bearing collar of drive 1. Then slide upper protective tube (outer tube) over adapter on bevel gear 2. Secure upper protective tube to bottom protective tube with hose clip both at top end and at the connection point 3.
5.4.6.5 Fitting drive shaft with insulator and cardan joint

A model with insulator and cardan joint in the vertical drive shaft is also available for insulating installation of the drive shaft.
Permitted axial displacement

An axial displacement of 20° is permitted for a drive shaft with insulator and cardan joint.

5.4.7 Centering on-load tap-changer and motor-drive unit

► Center on-load tap-changer and motor-drive unit as described in relevant MR operating instructions for motor-drive unit.

5.4.8 Making the electrical connections for the motor-drive unit

► Make electrical connections for the motor-drive unit as described in relevant MR operating instructions for the motor-drive unit.
6 Commissioning

**Danger of explosion!**

Explosive gases in the oil compartment of the on-load tap-changer, transformer, pipework system, oil conservator and at the dehydrating breather opening can deflagrate or explode and result in severe injury or death!

- Ensure that there are no ignition sources such as naked flame, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the transformer's immediate surroundings during commissioning and that none occur.
- Do not operate any electrical devices (e.g. risk of sparks from impact wrench).
- Only use conductive and grounded hoses, pipes, and pump equipment that are approved for flammable liquids.

**Danger of explosion!**

Overloading the on-load tap-changer can lead to explosion. Spraying hot insulating fluid and flying parts can lead to death and serious injuries. Property damage is highly probable.

- Ensure that the on-load tap-changer is not overloaded.
- Ensure use of the on-load tap-changer in accordance with section "Appropriate use".
- Prevent operations outside of the permitted operating conditions by taking suitable measures.

6.1 Commissioning the on-load tap-changer at the transformer manufacturer's site

Perform the following work and functional checks before commissioning the transformer.
6.1.1 Bleeding on-load tap-changer head and suction pipe

6.1.1.1 Bleeding on-load tap-changer head
1. Open all forward and return valves in the pipe system.
2. Remove the screw cap on the air-vent valve E1, lift the valve tappet with a screwdriver and bleed the on-load tap-changer head.

Figure 204: Air-vent valve E1
3. Seal air-vent valve E1 with screw cap (tightening torque 10 Nm).

6.1.1.2 Bleeding suction pipe on pipe connection S
1. Remove the screw cap on the pipe connection S, open the vent screw and bleed the piping.

Figure 205: Pipe connection S
2. Close vent screw.
6.1.2 Grounding the on-load tap-changer

1. Connect grounding screw on the on-load tap-changer head to transformer cover. It is essential that CUPAL washers be placed directly on the connecting lug on both sides. The aluminum side of the CUPAL washers must be facing the connecting lug.

![Figure 206: Grounding screw on on-load tap-changer head](image)

2. Connect grounding screw of motor-drive protective housing to transformer tank. It is essential that a CUPAL washer be placed between the cable shoe and connecting lug. The aluminum side of the CUPAL washer must be facing the connecting lug.

![Figure 207: Grounding screw on motor-drive unit](image)

3. When using a temperature sensor, connect housing of temperature sensor with grounding screw on the on-load tap-changer head or another grounding point on the transformer. It is essential that a CUPAL washer
be placed between the cable shoe and temperature sensor housing. The aluminum side of the CUPAL washer must be facing the temperature sensor housing.

![Figure 208: Grounding temperature sensor](image)

### 6.1.3 Checking motor-drive unit

**NOTICE**

**Damage to the on-load tap-changer / de-energized tap-changer!**

Damage to the on-load tap-changer / de-energized tap-changer due to actuation of the on-load tap-changer / de-energized tap-changer without insulating fluid.

- Ensure that the selector / de-energized tap changer is fully immersed in insulating fluid and that the oil compartment of the on-load tap-changer is completely filled with insulating fluid.

Prior to commissioning the transformer, check whether the motor-drive unit and on-load tap-changer are correctly coupled and that the motor-drive unit functions correctly.

**Tests on the motor-drive unit**

1. Perform function checks as described in relevant MR operating instructions for motor-drive unit.

2. **NOTICE!** An incorrectly coupled motor-drive unit will lead to damage to the on-load tap-changer. Undertake trial tap-change operations across the entire range of settings. Ensure that in each operating position, the tap position indicators of motor-drive unit and on-load tap-changer (inspection window in the on-load tap-changer head) match.

**Dielectric tests on transformer wiring**

- Note information relating to dielectric tests on transformer wiring in relevant MR operating instructions for motor-drive unit.

### 6.1.4 High-voltage tests on the transformer

Note the following points before performing high-voltage tests on the transformer:
• Ensure that the oil compartment of the on-load tap-changer is completely filled with insulating fluid.

• Ensure that all protective devices for the on-load tap-changer are functioning correctly and are ready for use.

• Ensure that the ground connections on the motor-drive protective housing and protective housing fastening are free of paint.

• Only perform high voltage test if motor-drive unit door is closed.

• Disconnect external connections to electronic components in the motor-drive unit to prevent damage from overvoltage.

• When connecting the motor-drive unit's supply voltage, only use the cable bushings in the protective housing base intended for lead insertion.

• Guide all ground connecting leads to one central connection point (establishment of suitable reference earth).

• Disconnect all electronic components before the high voltage test. Before a dielectric test of the wiring, remove all devices with a withstand voltage of < 1000 V.

• Remove leads used for testing before the high voltage test as these function as antennas.

• Wherever possible, route the measurement leads and data leads separately to the energy cables.

Contact the manufacturer if you have any questions about possible sources of danger.
6.2 Transporting transformer to the operating site

**NOTICE**

Damage to motor-drive unit!
Damage to the motor-drive unit due to condensate in protective housing of motor-drive unit.

► Always keep protective housing of the motor-drive unit tightly closed.
► In the event of downtime lasting more than 8 weeks prior to initial commissioning, connect and operate the anti-condensation heater in the motor-drive unit. If this is not possible, place a sufficient amount of desiccant in the protective housing.

6.2.1 Transport with drive removed

1. Ensure that the drive and the on-load tap-changer are in the adjustment position.
2. Remove the drive.
3. Do not actuate the drive while the on-load tap-changer is uncoupled and do not turn the output shaft.
4. Do not actuate an on-load tap-changer which is uncoupled and do not turn its drive shaft.
5. Transport the drive to the installation site in the MR delivery packaging.
6. Fit the drive [► Section 5.4.5, Page 116] and the drive shaft [► Section 5.4.6, Page 116] to the transformer at the installation site.

6.2.2 Transport with full transformer tank and without oil conservator

When storing or transporting the transformer with a full transformer tank but without an oil conservator, you must install a connecting lead between the interior of the oil compartment and the transformer tank’s oil chamber for pressure compensation.
To do so, proceed as follows:

► Establish the connecting lead on the on-load tap-changer head between connections E2 and one of the free pipe connections R, S or Q.

![Figure 209: Connecting lead](image)

In the event of a short-term immobilization time (maximum of 4 weeks) without an oil conservator, it is also sufficient to remove approximately 7 liters of insulating fluid from the on-load tap-changer oil compartment.

6.2.3 Transport with empty transformer tank

**NOTICE**

**Damage to the on-load tap-changer!**

The on-load tap-changer may be subject to oscillating movements during transformer transportation if the transformer is transported without insulating fluid and the on-load tap-changer oil compartment is transported with insulating fluid. These oscillating movements can lead to damage to the on-load tap-changer.

► Completely empty the oil compartment if the transformer is to be transported without insulating fluid.

► Preserve the oil compartment in the same way as the transformer (for example by filling with N2).
6.2.3.1 Emptying oil compartment via pipe connection S

**WARNING**

**Danger of explosion!**

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

► Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.

► De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.

► Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

**Damage to the on-load tap-changer!**

Small parts in the oil compartment, as well as a damaged o-ring, can lead to damage to the on-load tap-changer.

► Ensure that parts do not fall into the oil compartment.

► Check that all small parts are accounted for.

► Do not damage the o-ring inserted in the on-load tap-changer head cover when positioning the on-load tap-changer head cover.

1. De-energize all auxiliary circuits (for example the tap-change supervisory control, pressure relief device, pressure monitoring device).
2. With the stop-cock (slide valve) between oil conservator and oil compartment open, open air-vent valve E1 on the on-load tap-changer head.
3. Discharge the gas from under the on-load tap-changer cover. Ensure sufficient fresh air (for example in transformer cells and work tents).
4. Once the gas has been discharged and the oil is flowing out of the air-vent valve, close the air-vent valve and close the stop-cock between the oil conservator and oil compartment.
5. Open the air-vent valve again and drain off around 5 to 10 liters of oil via the drain pipe until the area under the on-load tap-changer head cover is free of oil.
6. Remove screws with locking elements on the on-load tap-changer head cover.

Figure 210: On-load tap-changer head cover

7. Lift off and remove the on-load tap-changer head cover keeping it in a horizontal position.

Figure 211: On-load tap-changer head cover with o-ring

8. Extract oil via pipe connection S.
9. Open stop-cock between oil conservator and oil compartment.
   ⇒ The oil from the oil conservator flows into the oil compartment.
10. Extract oil via pipe connection S.
11. Move the on-load tap-changer head cover over the on-load tap-changer and align such that the red triangular marks on the on-load tap-changer head, on-load tap-changer head cover and the two shaft ends on the underside of the on-load tap-changer head cover match the corresponding hollow shafts in the on-load tap-changer head.

Figure 212: Aligning on-load tap-changer head cover

12. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

Figure 213: On-load tap-changer head cover with o-ring
13. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 214: On-load tap-changer head cover
6.3 Commissioning transformer at operating site

6.3.1 Filling the oil compartment of the on-load tap-changer with insulating fluid

**NOTICE**

Damage to the on-load tap-changer!

Unsuitable insulating fluids cause damage to the on-load tap-changer.

► Only use insulating fluids [Section 9.1.2, Page 217] approved by the manufacturer.

1. **NOTICE!** Check whether the on-load tap-changer head cover has a flange for attaching a pressure relief device. If it does, operation without a pressure relief device is not permitted and may result in damage to the on-load tap-changer.

   ⇒ Fit a pressure relief device which is approved for this on-load tap-changer on the on-load tap-changer head.

2. Establish a connecting lead between pipe connection E2 and one of the pipe connections R, S or Q to ensure equal pressure in the oil compartment and transformer during evacuation.

![Figure 215: Connecting lead](image)
3. Fill on-load tap-changer with new insulating fluid using one of the two free pipe connections of the on-load tap-changer head.

![Pipe connections S and R](image)

**Figure 216: Pipe connections S and R**

4. Take an insulating fluid sample from the oil compartment.

5. Record the temperature of the sample immediately after the sample is taken.

6. Determine the dielectric strength and water content at a sample temperature of 20°C ± 5°C. The dielectric strength and water content must comply with the limit values specified in the technical data.

7. Bleed the on-load tap-changer.

8. Perform trial tap-change operations.
6.3.2 Bleeding on-load tap-changer head and suction pipe

6.3.2.1 Bleeding on-load tap-changer head
1. Open all forward and return valves in the pipe system.
2. Remove the screw cap on the air-vent valve E1, lift the valve tappet with a screwdriver and bleed the on-load tap-changer head.

![Figure 217: Air-vent valve E1](image)

3. Seal air-vent valve E1 with screw cap (tightening torque 10 Nm).

6.3.2.2 Bleeding suction pipe on pipe connection S
1. Remove the screw cap on the pipe connection S, open the vent screw and bleed the piping.

![Figure 218: Pipe connection S](image)

2. Close vent screw.
6.3.3 Checking motor-drive unit

**NOTICE**

Damage to the on-load tap-changer / de-energized tap-changer!

Damage to the on-load tap-changer / de-energized tap-changer due to actuation of the on-load tap-changer / de-energized tap-changer without insulating fluid.

► Ensure that the selector / de-energized tap changer is fully immersed in insulating fluid and that the oil compartment of the on-load tap-changer is completely filled with insulating fluid.

**NOTICE**

Damage to the on-load tap-changer and motor-drive unit!

Damage to on-load tap-changer and motor-drive unit due to incorrect use of position transmitter equipment.

► Only circuits stated in the chapter Technical data for position transmitter equipment may be connected to the position transmitter module connections.

► The switchover point of the position transmitter equipment in the motor-drive unit is not the same as the switchover point of the diverter switch operation. This depends on the type of diverter switch. This fact should be noted when project planning the locking circuits between the motor-drive unit and external equipment (e.g. transformer circuit breaker).

► Therefore, the “Tap changer in operation” position transit contact shown in the connection diagram should be used for external monitoring, locking and control purposes instead of the position transmitter equipment.

Prior to commissioning the transformer, check whether the motor-drive unit and on-load tap-changer are correctly coupled and that the motor-drive unit functions correctly.

Tests on the motor-drive unit

1. Perform function checks as described in relevant MR operating instructions for motor-drive unit.

2. **NOTICE** An incorrectly coupled motor-drive unit will lead to damage to the on-load tap-changer. Undertake trial tap-change operations across the entire range of settings. Ensure that in each operating position, the tap position indicators of motor-drive unit and on-load tap-changer (inspection window in the on-load tap-changer head) match.

Dielectric tests on transformer wiring

► Note information relating to dielectric tests on transformer wiring in relevant MR operating instructions for motor-drive unit.
6.3.4 Checking protective relay


✓ Check that the protective relay is functioning correctly before commissioning the transformer:

1. Ground the transformer on the high-voltage side and low-voltage side. Ensure that the grounding for work connection on the transformer is not removed during testing.
2. Ensure that the transformer remains de-energized during testing.
3. Deactivate the automatic fire extinguishing device.
4. Loosen the three screws on the terminal box cover and lift off the terminal box cover.
5. Remove the slotted head screw for potential tie-in and remove the terminal box cover with wire.
6. Press OFF test button.
7. Leave the transformer's danger zone.
8. Ensure that the transformer's circuit breaker cannot be closed.
   ⇒ Passive protection test
9. Press OPERATION test button.
10. Leave the transformer's danger zone.
11. Close the transformer's circuit breaker with isolating switches open and the transformer grounded on all sides.
12. Press OFF test button.
13. Ensure that the transformer's circuit breaker is open.
   ⇒ Active protection test.
14. Press OPERATION test button to reset the protective relay.
15. Position the wire for the terminal box cover and affix using the slotted head screw.
16. Attach the terminal box cover and secure with screws.

6.3.4.2 Checking protective relay (RS 2004)

✓ Check that the protective relay is functioning correctly before commissioning the transformer:

1. Ensure that the flap valve is in the OPERATION position.
2. Leave the transformer's danger zone.
3. Close the transformer's circuit breaker with isolating switches open and the transformer grounded on all sides.
4. Press OFF test button.
5. Ensure that the transformer's circuit breaker is open.
   ⇒ Active protection test
6.3.5 Commissioning the transformer

✓ The signaling contact for falling below the minimum insulating fluid fill level in the on-load tap-changer's oil conservator is looped into the tripping circuit of the circuit breaker.

✓ The protective relay and additional protective devices are looped into the circuit breaker’s tripping circuit.

✓ The motor-drive unit and all protective devices are functioning correctly and are ready for use.

✓ The oil compartment of the on-load tap-changer is completely filled with insulation fluid.

✓ All stop-cocks between on-load tap-changer and oil conservator of the on-load tap-changer are open.

1. Switch on transformer.

2. **NOTICE!** Inrush current impulses can be significantly greater than the transformer rated current and may lead to current paths with asymmetrical or non-sinusoidal curve shapes and, as a result, overload the on-load tap-changer during the diverter switch operation. Only perform tap-change operations - whether under no load or under load conditions - once the in-rush current impulse has subsided.
7 Fault elimination

**WARNING**

Explosive gases under the on-load tap-changer head cover can deflagrate or explode and result in severe injury or death.

- Ensure that there are no ignition sources such as open flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits (for example tap-change supervisory device, pressure relief device, pressure monitoring device) before removing the on-load tap-changer head cover.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**NOTICE**

Damage to the on-load tap-changer and transformer!

If the protective relay or other protective devices trip, this can indicate damage to the on-load tap-changer and transformer. The transformer must not be energized without being inspected first.

- Check on-load tap-changer and transformer when protective relay or other protective devices have been tripped.
- Do not use the equipment again until you are sure there is no damage to the on-load tap-changer or transformer.

**NOTICE**

Damage to motor-drive unit!

Damage to the motor-drive unit due to condensate in protective housing of motor-drive unit.

- Always keep protective housing of the motor-drive unit tightly closed.
- In the event of operation interruptions of more than 2 weeks, connect and operate the anti-condensation heater in the motor-drive unit. If this is not possible, e.g. during transportation, place a sufficient amount of desiccant in the protective housing.

The table below is intended to assist with detecting and, where possible, remedying faults.

For more information, please consult the operating instructions for the protective relay or the relevant protective device.

In the event of faults on the on-load tap-changer and motor-drive unit which cannot be easily corrected on site, or if the protective relay or additional protective devices have been tripped, please inform your authorized MR representative, the transformer manufacturer or contact MR directly.

Maschinenfabrik Reinhausen GmbH
Technical Service
Postfach 12 03 60
93025 Regensburg
### Fault description | Action
--- | ---
Tripping of protective relay | See "Tripping the protective relay and re-commissioning the transformer"
| Also contact MR.

Tripping of pressure relief device (e.g. MPreC®) | On-load tap-changer and transformer must be checked. Depending on the cause of tripping, take measurements / carry out checks on the transformer.
| Contact MR to check the on-load tap-changer.

Tripping of pressure monitoring device (e.g. DW 2000) | See "Tripping the pressure monitoring device and putting the transformer back into operation"
| Also contact MR.

Activation of tap-change supervisory device | The motor-drive unit can no longer be electrically actuated once the tap-change supervisory device has been activated. Manual operation of the motor-drive unit via the hand crank when the transformer is switched on is prohibited.
| On-load tap-changer and transformer must be checked. Depending on the cause of tripping, take measurements / carry out checks on the transformer.
| Contact MR to check the on-load tap-changer.

Activation of rupture disk in on-load tap-changer head cover | On-load tap-changer and transformer must be checked. Depending on the cause of tripping, take measurements / carry out checks on the transformer.
| Contact MR to check the on-load tap-changer.

Tripping of motor protective switch in motor-drive unit | See chapter "Fault elimination" in the operating instructions of the TAPMOTION® ED motor-drive unit.

Tripping of signaling contact that indicates that the fill level of the insulating fluid has fallen below the minimum in the on-load tap-changer oil conservator | Check pipe system (pipes etc.) and on-load tap-changer head for leaks. Check the fill level and the quality of the insulating fluid in the oil compartment in accordance with the operating instructions for the on-load tap-changer. If the fill level has fallen below the limit values, also contact MR.

On-load tap-changer not changing tap position (sluggishness, Raise keys / Lower keys not working, no audible diverter switch action) | Contact MR.

No change in voltage on transformer despite change in position on motor-drive unit | Contact MR.

Tap position indicator on motor-drive unit and on-load tap-changer different | Contact MR.

Noises on drive shaft or motor-drive unit when changing tap position | Ensure proper mounting of the drive shaft in accordance with its operating instructions. Check that hose clips and protective covers are seated correctly. Contact MR in the event of noise from the motor-drive unit.
7 Fault elimination

<table>
<thead>
<tr>
<th>Fault description</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red message on monitoring unit</td>
<td>If possible read out database and send to MR along with error code.</td>
</tr>
<tr>
<td>Warning or tripping of Buchholz relay on transformer</td>
<td>Notify manufacturer of transformer.</td>
</tr>
<tr>
<td>Deviation from desired value when measuring winding resistance of transformer</td>
<td>Contact manufacturer of transformer and, if necessary, MR, and provide measured values.</td>
</tr>
<tr>
<td>Deviation from desired value during dissolved gas analysis (transformer oil)</td>
<td>Contact manufacturer of transformer and, if necessary, MR, and provide measured values.</td>
</tr>
<tr>
<td>Deviation from desired value during transformer ratio test</td>
<td>Contact manufacturer of transformer and, if necessary, MR, and provide measured values.</td>
</tr>
<tr>
<td>Deviation from limit value for insulating fluids</td>
<td>Carry out insulating fluid change, check oil conservator breather of on-load tap-changer.</td>
</tr>
</tbody>
</table>

Table 8: Fault elimination

7.1 Tripping the protective relay and re-commissioning the transformer

**WARNING**

Danger of explosion!

Explosive gases in the protective relay can deflagrate or explode and result in severe injury or death.

- Wait 15 minutes after switching off the transformer before beginning further work on the protective relay so that the gases can dissipate.
- Ensure that there are no ignition sources such as naked flames, hot surfaces or sparks (e.g. caused by the build-up of static charge) in the immediate surroundings and that none occur.
- De-energize all auxiliary circuits before beginning work.
- Do not operate any electrical devices during the work (e.g. risk of sparks from impact wrench).

**WARNING**

Danger of death or severe injury!

Danger of severe injury or death if on-load tap-changer and transformer are insufficiently tested.

- Be sure to contact Maschinenfabrik Reinhausen to check on-load tap-changer and transformer if the protective relay has tripped.
- Only use the equipment again when you are sure there is no damage to the on-load tap-changer or transformer.

When the circuit breakers have been tripped by the protective relay, proceed as follows:

1. Establish time of tripping.
2. Determine operating position of on-load tap-changer.
3. As a precaution, block the motor-drive unit by tripping the motor protective switch to prevent the on-load tap-changer from being actuated by remote control.
4. Check the on-load tap-changer head cover. If insulating fluid is leaking, close the oil conservator stop valve immediately.

5. Check whether the flap valve of the protective relay is in the OFF or OPERATION position.

7.1.1 Flap valve in OPERATION position

If the flap valve is in the OPERATION position, there may be a fault in the tripping circuit. Check the tripping circuit in this case. If you are not able to clarify why the protective relay tripped, be sure to contact Maschinenfabrik Reinhausen to check the on-load tap-changer.

7.1.2 Flap valve in OFF position

Note that protective relay RS 2004 features an automatic reset mechanism which means that the flap valve does not remain in the OFF position after tripping. If the protective relay RS 2004 has not tripped due to an error in the tripping circuit, also proceed as described below for RS 2004.

If the flap valve is in the OFF position, proceed as follows:

1. Ensure that the transformer is not started up under any circumstances.
2. Contact and inform Maschinenfabrik Reinhausen of the following:
   - Serial number of protective relay and on-load tap-changer
   - What was the load of the transformer at the instant of tripping?
   - Was the on-load tap-changer moved immediately before or during tripping?
   - Did any other protective devices of the transformer respond at the instant of tripping?
   - Were switching operations in the network being carried out at the instant of tripping?
   - Were overvoltages registered at the instant of tripping?
3. Take further action in agreement with Maschinenfabrik Reinhausen.

7.1.3 Re-commissioning the transformer

Once the reason for the protective relay tripping has been established and remedied, you can re-commission the transformer:

1. Check the protective relay [Section 6.3.4.1, Page 191].
2. Commission the transformer.
7.2 Tripping the pressure monitoring device and putting the transformer back into operation

**WARNING**

**Danger of death or severe injury!**

Danger of severe injury or death if on-load tap-changer and transformer are insufficiently tested.

- Be sure to contact Maschinenfabrik Reinhausen to check on-load tap-changer and transformer after the pressure monitoring device has been tripped.
- Only use the equipment again when you are sure there is no damage to the on-load tap-changer or transformer.

If the circuit breaker is tripped by the pressure monitoring device, proceed as follows:

1. Establish time of tripping.
2. Determine operating position of on-load tap-changer.
3. As a precaution, block the motor-drive unit by tripping the motor protective switch to prevent the on-load tap-changer from being actuated by remote control.
4. Check the on-load tap-changer head cover. If insulating fluid is leaking, close the oil conservator stop valve immediately.
5. Check whether the pressure monitoring device sensor is in the OFF position or OPERATION position.

### 7.2.1 Sensor in the OPERATION position

If the sensor is in the OPERATION position, there may be an error in the tripping circuit. Check the tripping circuit in this case. If you are not able to clarify why the pressure monitoring device tripped, be sure to contact Maschinenfabrik Reinhausen to check the on-load tap-changer.
7.2.2 Sensor in the OFF position

Proceed as follows if the sensor is in the OFF position.

1. Ensure that the transformer is not started up under any circumstances.
2. Contact and inform Maschinenfabrik Reinhausen of the following:
   - What was the load of the transformer at the instant of tripping?
   - Was there a tap-change operation on the on-load tap-changer immediately before or during the tripping?
   - Did any other protective devices of the transformer respond at the instant of tripping?
   - Were switching operations in the network being carried out at the instant of tripping?
   - Were overvoltages registered at the instant of tripping?
   - How high is the static pressure on the pressure relief device (height difference between the oil level in the on-load tap-changer oil conservator and the pressure relief device)?
3. Take further action in agreement with Maschinenfabrik Reinhausen.

7.2.3 Re-commissioning the transformer

You can re-commission the transformer once the cause for tripping the pressure monitoring device has been determined and resolved:

1. Ensure that the sensor on the snap-action switch is in the OPERATION position.
2. Commission the transformer.
7.3 Removing/installing the selector switch insert

Damage to property!

Incorrectly performed work will damage the on-load tap-changer.

► Only staff trained by Maschinenfabrik Reinhausen GmbH may remove/install the selector switch insert.

► It is imperative that the assembly sequence described below be observed.

► Prevent collisions between the selector switch insert and oil compartment at all times.

If the on-load tap-changer column has to be removed and re-installed, proceed as follows.

7.3.1 Removing the selector switch insert

1. Move the on-load tap-changer to the adjustment position. The adjustment position is indicated in the on-load tap-changer connection diagram.

2. When removing accessories, proceed in accordance with the relevant operating instructions.

3. Ensure that the inspection window is sealed off with the cover.

4. Remove screws with locking elements on the on-load tap-changer head cover.

![Figure 219: On-load tap-changer head cover](image)
5. Lift off the on-load tap-changer head cover, keeping it in a horizontal position.

![Figure 220: On-load tap-changer head cover](image)

6. Loosen the screw connection of the oil suction pipe manifold. Ensure that the gasket remains in place in the oil suction pipe manifold.

![Figure 221: Screw connection on the oil suction pipe manifold](image)

7. Push the corresponding counter plug into the on-load tap-changer head.

![Figure 222: Counter plug](image)
8. Pull the oil suction pipe manifold off the oil suction pipe. Ensure that the O-ring remains in place on the oil suction pipe.

![Figure 223: Oil suction pipe manifold](image)

9. Remove the screws and lift the energy accumulator up and off.

![Figure 224: Lifting the energy accumulator off](image)

10. Remove the circlip on top of the change-over selector using circlip pliers.

![Figure 225: Removing the circlip](image)
11. Turn the change-over selector such that the adjustment marking on the change-over selector is offset by about 30° from the adjustment marking on the on-load tap-changer head. Ensure that the contacts are moving freely.

![Figure 226: Turning the change-over selector](image)

12. **NOTICE!** Damage to the change-over selector and the oil compartment in the event of collisions while removing the change-over selector. Remove the change-over selector, and while doing so, ensure that the change-over selector does not collide with the oil compartment.

![Figure 227: Lifting the change-over selector off](image)
13. Pull the oil suction pipe out of the selector switch insert.

Figure 228: Pulling the oil suction pipe out

14. Secure the supplied bracket to the selector switch insert. The bracket must face inwards. The bracket fitted in this way has a maximum load-bearing capacity of 60 kg. Only use the bracket to pull the selector switch insert out.

Figure 229: Securing the bracket
15. Align the selector switch insert centrally such that the upper contact fingers 1 release from the neutral point ring 2.

![Figure 230: Aligning the selector switch insert](image)

16. **NOTICE!** Damage to the selector switch insert and the oil compartment in the event of collisions when pulling the selector switch insert out. Pull the selector switch insert out of the oil compartment, and while doing so, ensure that the selector switch insert does not collide with the oil compartment.

![Figure 231: Pulling the selector switch insert out](image)
7.3.2 Installing the selector switch insert

1. Position the selector switch insert over the oil compartment and align it such that the contact fingers on the switching segment are facing the adjustment marking on the on-load tap-changer head.

![Figure 232: Positioning the selector switch insert](image)

2. **NOTICE!** Damage to the selector switch insert and the oil compartment in the event of collisions while lowering the selector switch insert. Lower the selector switch insert slowly and vertically until the taper on the bottom of
the oil compartment is in the selector switch insert's bearing. When doing so, ensure that the selector switch insert does not collide with the oil compartment.

Figure 233: Lowering the selector switch insert

3. Remove the bracket on the selector switch insert and store it safely for later use.

Figure 234: Securing the bracket onto the energy accumulator
4. Insert the oil suction pipe into the selector switch insert.

Figure 235: Inserting the oil suction pipe

5. Push the selector switch insert toward the adjustment marking on the on-load tap-changer head until the upper contact fingers [1] are above the neutral point ring [2]. Hold the selector switch insert in this position.

Figure 236: Adjustment marking on the selector switch insert
6. Press the oil suction pipe down.

![Figure 237: Pressing the oil suction pipe down](image)

- The tapers in the bottom bearing are used to push the selector switch insert toward the switching segment until the remaining contact fingers are also above the neutral point ring (clicking noise).

7. **NOTICE!** Damage to the change-over selector and the oil compartment in the event of collisions during insertion. Insert the change-over selector such that the adjustment marking on the change-over selector is offset by about 30° from the adjustment marking on the on-load tap-changer head. When doing so, ensure that the change-over selector does not collide with the oil compartment.

![Figure 238: Inserting the change-over selector](image)
8. Turn the change-over selector such that the adjustment markings on the change-over selector match those on the on-load tap-changer head.

![Figure 239: Turning back the change-over selector](image)

- The change-over selector contacts [1] make contact with the permanent contacts [2] on the change-over selector. Ensure that the change-over selector contacts make contact in the center.

![Figure 240: Moving the change-over selector contacts to the closed position](image)
9. Fit the circlip at the top of the change-over selector using circlip pliers.

![Figure 241: Fitting the circlip](image)

10. Align the selector switch insert centrally and fit the energy accumulator such that the oil suction pipe slides through the center hole in the energy accumulator.

![Figure 242: Fitting the energy accumulator](image)
11. Turn the energy accumulator a little back and forth so that the changeover selector’s roll engages in the groove and the gear plate is centered by the upper head section's centering pins.

![Figure 243: Aligning the energy accumulator](image)

12. Screw down the energy accumulator.

![Figure 244: Screwing down the energy accumulator](image)
13. Attach the oil suction pipe manifold to the oil suction pipe below the spring energy accumulator. Ensure that the O-ring is seated correctly on the oil suction pipe.

Figure 245: Oil suction pipe manifold

14. Pull the corresponding counter plug out of the on-load tap-changer head.

Figure 246: Counter plug

15. Ensure that the seal is in place in the oil suction pipe manifold. Screw the oil suction pipe manifold onto the counter plug.

Figure 247: Screw connection on the oil suction pipe manifold
16. Move the on-load tap-changer head cover over the on-load tap-changer and align it such that the red triangular marks on the on-load tap-changer head and the on-load tap-changer head cover are in alignment and the position of the output shaft on the upper gear unit is aligned with the corresponding hollow shaft in the on-load tap-changer head.

**Figure 248: Aligning the on-load tap-changer head cover**

17. **CAUTION!** Risk of crushing. Carefully place the on-load tap-changer head cover horizontally on the on-load tap-changer head, making sure that you do not place your fingers between the on-load tap-changer head and the on-load tap-changer head cover. Align the output shaft of the upper gear unit such that it engages in the corresponding hollow shaft in the on-load tap-changer head.

**Figure 249: Lowering the on-load tap-changer head cover**
18. Screw the on-load tap-changer head cover onto the on-load tap-changer head.

Figure 250: On-load tap-changer head cover
8 Disposal

For disposal, observe the national requirements applicable in the country of use.

If you have any questions about disassembly and disposal, please contact Maschinenfabrik Reinhausen GmbH's Technical Service department.
9 Technical data

An overview of all key technical data for the on-load tap-changer and motor-drive unit exists in the form of separate documents, which are available on request.

9.1 Technical data for on-load tap-changer

9.1.1 On-load tap-changer properties

**Electrical data**

<table>
<thead>
<tr>
<th>On-Load Tap-Changer</th>
<th>VVS III 400 Y</th>
<th>VVS III 400 D</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of phases and application</td>
<td>3, neutral point</td>
<td>3, at any point in the winding</td>
</tr>
<tr>
<td>Max. rated through-current (in A)</td>
<td>400</td>
<td>400</td>
</tr>
<tr>
<td>Rated short-time current (in kA)</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Rated duration of short-circuits (in s)</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Rated peak withstand current (in kA)</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Maximum rated step voltage U_{im} (in V)</td>
<td>1300</td>
<td>1300</td>
</tr>
<tr>
<td>Step capacity (PStN, in kVA)</td>
<td>400</td>
<td>400</td>
</tr>
<tr>
<td>Rated frequency (in Hz)</td>
<td>50, 60</td>
<td>50, 60</td>
</tr>
</tbody>
</table>

Table 9: Electrical data

**Mechanical data**

<table>
<thead>
<tr>
<th>Number of operating positions</th>
<th>with change-over selector: max. 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight</td>
<td>On-load tap-changer assembly, without oil: approx. 220 kg</td>
</tr>
<tr>
<td></td>
<td>On-load tap-changer head cover with integrated motor-drive unit without pressure relief device: approx. 35 kg</td>
</tr>
<tr>
<td>Weight</td>
<td>On-load tap-changer assembly, without oil: approx. 240 kg</td>
</tr>
<tr>
<td></td>
<td>On-load tap-changer head cover with integrated motor-drive unit without pressure relief device: approx. 35 kg</td>
</tr>
<tr>
<td>Displacement (in dm³)</td>
<td>170</td>
</tr>
<tr>
<td>Oil fill quantity $V_s$ and minimum useful volume $V_2$ of oil conservator (in dm³)</td>
<td>$V_s$: 140; $V_2$: 21</td>
</tr>
</tbody>
</table>

Table 10: Mechanical data

1) Applies to temperature range of -30°C…+100°C
### 9.1.2 Permissible ambient conditions

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Air temperature during operation</td>
<td>-25°C…+50°C</td>
</tr>
<tr>
<td>Temperature of the insulating fluid in operation</td>
<td>-25°C…+105°C (up to +115°C when the transformer is in emergency operation)</td>
</tr>
<tr>
<td>Transport temperature, storage temperature</td>
<td>-40°C…+50°C</td>
</tr>
<tr>
<td>Drying temperatures</td>
<td>See installation and commissioning instructions, &quot;Mounting&quot; chapter</td>
</tr>
<tr>
<td>Compressive strength</td>
<td>See technical data TD 61 – General section</td>
</tr>
</tbody>
</table>
| Insulating fluid | • Unused insulating oils derived from petroleum products\(^1\) in accordance with IEC60296 and ASTM D3487 (equivalent standards on request)  
• Unused insulating oils derived from other virgin hydrocarbons in accordance with IEC60296, or blends of these oils with petroleum products\(^1\) in accordance with IEC60296, ASTM D3487 or equivalent standards on request  
• Alternative insulating fluids, such as natural and synthetic esters or silicone oils, on request.  
\(^1\) Gas-to-liquid oils (GTL oils) are understood in this context as petroleum products |
| Installation height of the oil conservator | See technical data TD 61 – General section            |
| Installation height above sea level | See technical data TD 61 – General section            |

Table 11: Permissible ambient conditions
9.2 Technical data for protective relay

The technical data for the protective relay RS 2001 is listed in the following. In accordance with DIN EN 60255-1, operational accuracy = base accuracy

<table>
<thead>
<tr>
<th>Housing</th>
<th>Outdoor model</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree of protection</td>
<td>IP66</td>
</tr>
<tr>
<td>Relay actuation</td>
<td>Flap valve with aperture</td>
</tr>
<tr>
<td>Weight</td>
<td>approx. 3.5 kg</td>
</tr>
<tr>
<td>Oil flow speed of available types when tripping (oil temperature 20 °C)</td>
<td>0.65 ± 0.15 m/s</td>
</tr>
<tr>
<td></td>
<td>1.20 ± 0.20 m/s</td>
</tr>
<tr>
<td></td>
<td>3.00 ± 0.40 m/s</td>
</tr>
<tr>
<td></td>
<td>4.80 ± 0.60 m/s</td>
</tr>
</tbody>
</table>

Table 12: General technical data

Tripping circuit

The protective relay can be supplied with either a normally open (NO) or a normally closed (NC) dry-reed magnetic switch (see dimensional drawing supplied). Other contact combinations are available as a special version.

Electrical data for normally closed (NC) dry-reed magnetic switch

<table>
<thead>
<tr>
<th>Electrical data</th>
<th>DC switching capacity 1.2 W…200 W</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC switching capacity (50 Hz)</td>
<td>1.2 VA…400 VA</td>
</tr>
<tr>
<td>Switching voltage AC/DC</td>
<td>24 V…250 V</td>
</tr>
<tr>
<td>Switched current AC/DC</td>
<td>4.8 mA…2 A</td>
</tr>
</tbody>
</table>

Table 13: Electrical data

| Switching capacity (switching load on an off) | Minimum switched current AC/DC (lowest voltage) 50 mA (at 24 V) |
|                                               | Minimum switched current AC/DC (highest voltage) 4.8 mA (at 250 V) |
|                                               | Maximum switched current DC (highest current) 1.6 A (at 125 V with L/R = 40 ms) |
|                                               | Maximum switched current DC (highest voltage) 0.9 A (at 250 V with L/R = 40 ms) |
|                                               | Maximum switched current AC (highest current) 2 A (at 125 V with cos φ = 0.6) |
|                                               | Maximum switched current AC (highest voltage) 1.6 A (at 250 V with cos φ = 0.6) |
|                                               | Switching operations 1,000 cycles |

Table 14: Switching capacity (switching load on an off)
### Dielectric strength

<table>
<thead>
<tr>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC dielectric strength between all voltage-carrying connections and the</td>
<td>2,500 V, 50 Hz, test duration 1 minute</td>
</tr>
<tr>
<td>grounded parts</td>
<td></td>
</tr>
<tr>
<td>AC dielectric strength between the opened contacts</td>
<td>2,000 V, 50 Hz, test duration 1 minute</td>
</tr>
</tbody>
</table>

Table 15: Dielectric strength

### Electrical data for normally open (NO) dry-reed magnetic switch

#### Electrical data

<table>
<thead>
<tr>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>DC switching capacity</td>
<td>1.2 W...250 W</td>
</tr>
<tr>
<td>AC switching capacity (50 Hz)</td>
<td>1.2 VA...400 VA</td>
</tr>
<tr>
<td>Switching voltage AC/DC</td>
<td>24 V...250 V</td>
</tr>
<tr>
<td>Switched current AC/DC</td>
<td>4.8 mA...2 A</td>
</tr>
</tbody>
</table>

Table 16: Electrical data

#### Switching capacity (switching load on an off)

<table>
<thead>
<tr>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum switched current AC/DC (lowest voltage)</td>
<td>50 mA (at 24 V)</td>
</tr>
<tr>
<td>Minimum switched current AC/DC (highest voltage)</td>
<td>4.8 mA (at 250 V)</td>
</tr>
<tr>
<td>Maximum switched current DC (highest current)</td>
<td>2 A (at 125 V with L/R = 40 ms)</td>
</tr>
<tr>
<td>Maximum switched current DC (highest voltage)</td>
<td>1 A (at 250 V with L/R = 40 ms)</td>
</tr>
<tr>
<td>Maximum switched current AC (highest current)</td>
<td>2 A (at 125 V with cos φ = 0.6)</td>
</tr>
<tr>
<td>Maximum switched current AC (highest voltage)</td>
<td>1.6 A (at 250 V with cos φ = 0.6)</td>
</tr>
<tr>
<td>Switching operations</td>
<td>1,000 cycles</td>
</tr>
</tbody>
</table>

Table 17: Switching capacity (switching load on an off)

#### Dielectric strength

<table>
<thead>
<tr>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC dielectric strength between all voltage-carrying connections and the</td>
<td>2,500 V, 50 Hz, test duration 1 minute</td>
</tr>
<tr>
<td>grounded parts</td>
<td></td>
</tr>
<tr>
<td>AC dielectric strength between the opened contacts</td>
<td>2,000 V, 50 Hz, test duration 1 minute</td>
</tr>
</tbody>
</table>

Table 18: Dielectric strength
9.3 Special models of protective relay

9.3.1 Protective relay with CO change-over contact as tripping switch

The protective relay can be supplied with a dry-reed magnetic switch, CO change-over (variant 3) (see dimensional drawing supplied).

Electrical data for CO change-over dry-reed magnetic switch

<table>
<thead>
<tr>
<th>Electrical data</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DC switching capacity</td>
<td>1.2 W…150 W</td>
</tr>
<tr>
<td>AC switching capacity (50 Hz)</td>
<td>1.2 VA…200 VA</td>
</tr>
<tr>
<td>Switching voltage AC/DC</td>
<td>24 V…250 V</td>
</tr>
<tr>
<td>Switched current AC/DC</td>
<td>4.8 mA…1 A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Switching capacity (switching load on an off)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum switched current AC/DC (lowest voltage)</td>
</tr>
<tr>
<td>Minimum switched current AC/DC (highest voltage)</td>
</tr>
<tr>
<td>Maximum switched current DC (highest current)</td>
</tr>
<tr>
<td>Maximum switched current DC (highest voltage)</td>
</tr>
<tr>
<td>Maximum switched current AC (highest current)</td>
</tr>
<tr>
<td>Maximum switched current AC (highest voltage)</td>
</tr>
<tr>
<td>Switching operations</td>
</tr>
</tbody>
</table>

Table 20: Electrical data

Table 21: Switching capacity (switching load on an off)
### Dielectric strength

<table>
<thead>
<tr>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC dielectric strength between all voltage-carrying connections and the grounded parts</td>
<td>2,500 V, 50 Hz, test duration 1 minute</td>
</tr>
<tr>
<td>AC dielectric strength between the opened contacts</td>
<td>1,150 V, 50 Hz, test duration 1 minute</td>
</tr>
</tbody>
</table>

Table 22: Dielectric strength

### 9.3.2 Protective relay with several dry-reed magnetic switches

The protective relay can be supplied with several independent dry-reed magnetic switches. These can be designed as normally open (NO) or normally closed (NC) contacts and are electrically isolated (see dimensional drawing supplied).

Electrical data for normally open (NO) and normally closed (NC) dry-reed magnetic switch
9.4 Technical data for pressure monitoring device

### General technical data

<table>
<thead>
<tr>
<th>Setup</th>
<th>Outdoor model</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambient temperature</td>
<td>-40 °C…+80 °C (mechanical)</td>
</tr>
<tr>
<td>Cable gland</td>
<td>M25x1.5</td>
</tr>
<tr>
<td>Degree of protection</td>
<td>IP55 in accordance with IEC 60529 (enclosed device)</td>
</tr>
<tr>
<td>Relay actuation</td>
<td>Corrugated tubing with counter-pressure spring</td>
</tr>
<tr>
<td>Oil temperature</td>
<td>-40 °C…+100 °C</td>
</tr>
<tr>
<td>Weight</td>
<td>approx. 1.2 kg</td>
</tr>
<tr>
<td>Equipment</td>
<td>For standard insulating fluids (IEC60296 and IEC60422)</td>
</tr>
<tr>
<td>Sealing material</td>
<td>VITON</td>
</tr>
<tr>
<td>Permitted pressure range (absolute pressure)</td>
<td>1 bar...6 bar, vacuum not permitted</td>
</tr>
<tr>
<td>Upper switching pressure</td>
<td>3.8 ± 0.2 bar (trip pressure)</td>
</tr>
<tr>
<td>Lower switching pressure</td>
<td>2.8 ± 0.2 bar</td>
</tr>
</tbody>
</table>

#### Snap-action switch

<table>
<thead>
<tr>
<th>Connection terminals</th>
<th>Lead connection: 1 or 2 leads per terminal (Ø 0.75…2.5 mm²)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contacts</td>
<td>1xNO (normally open), 1xNC (normally closed)</td>
</tr>
</tbody>
</table>
| Utilization category | IEC 60947-5-1:  
|                      | AC 15: 230 V/1 A  
|                      | DC 13: 60 V/0.5 A                                         |
| Maximum continuous current | 10 A                                                      |
| Rated insulation voltage | AC: 2.5 kV/min                                            |

Table 23: General technical data
9.5 Limit values for dielectric strength and water content of insulating fluids

The following table provides the limit values for dielectric strength (measured in accordance with IEC 60156) and water content (measured in accordance with IEC 60814) of insulating fluids. The values have been established based on IEC 60422.

<table>
<thead>
<tr>
<th>Limit values for insulating fluids in accordance with IEC 60296</th>
<th>$U_d$</th>
<th>$H_2O$</th>
</tr>
</thead>
<tbody>
<tr>
<td>When commissioning the transformer for the first time</td>
<td>$&gt; 60$ kV/2.5 mm</td>
<td>$&lt; 12$ ppm</td>
</tr>
<tr>
<td>During operation</td>
<td>$&gt; 30$ kV/2.5 mm</td>
<td>$&lt; 30$ ppm</td>
</tr>
<tr>
<td>After maintenance</td>
<td>$&gt; 50$ kV/2.5 mm</td>
<td>$&lt; 15$ ppm</td>
</tr>
</tbody>
</table>

Table 24: Insulating fluids in accordance with IEC 60296
ON-LOAD TAP-CHANGER VACUTAP® VVS®
VVS III Y - W/G / MODEL WITH UPPER GEAR UNIT
DIMENSION DRAWING

FOR BINDING DESIGNATIONS OF TERMINALS AND PHASES REFER TO THE CONNECTION DIAGRAM OF THE ON-LOAD TAP-CHANGER

DIMENSIONS IN MM

<table>
<thead>
<tr>
<th>Uₘ in KV</th>
<th>40</th>
<th>76</th>
</tr>
</thead>
<tbody>
<tr>
<td>h</td>
<td>1345</td>
<td></td>
</tr>
<tr>
<td>i</td>
<td>370</td>
<td></td>
</tr>
<tr>
<td>n</td>
<td>207</td>
<td></td>
</tr>
<tr>
<td>m</td>
<td>222</td>
<td></td>
</tr>
<tr>
<td>l</td>
<td>204</td>
<td></td>
</tr>
</tbody>
</table>
**ON-LOAD TAP-CHANGER VACUTAP® VVS®**

**WS III 400 D - W/G / MODEL WITH UPPER GEAR UNIT**

**DIMENSION DRAWING**

<table>
<thead>
<tr>
<th>Dimensions in mm</th>
</tr>
</thead>
<tbody>
<tr>
<td>h</td>
</tr>
<tr>
<td>i</td>
</tr>
<tr>
<td>n</td>
</tr>
<tr>
<td>m</td>
</tr>
<tr>
<td>l</td>
</tr>
</tbody>
</table>

**Um in KV**  
40 | 76

---

**E1** BLEEDING OF ON-LOAD TAP-CHANGER HEAD  
**E2** BLEEDING OF TRANSFORMER TANK  
**Q** CONNECTING FLANGE FOR OIL RETURN (WITH FILTER UNIT ONLY)  
**R** CONNECTING FLANGE FOR PROTECTIVE RELAY  
**S** CONNECTING FLANGE FOR SUCTION PIPE  
**M** MARK (DRIVE SIDE)  
**W** DRIVE SHAFT

For binding designations of terminals and phases refer to the connection diagram of the on-load tap-changer.

---

**POSITION OF CHANGE-OVER SELECTOR TERMINALS (PLAN VIEW)**

**POSITION OF CURRENT TAKE-OFF TERMINALS**

**POSITION OF TERMINALS (PLAN VIEW)**

**SELECTOR SWITCH - TERMINALS**  
**OFF TERMINAL**

---

**STEFAN 16.11.2018**

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---

**DOCUMENT NO.**

**STAND.**

**CHANGE ... O**

---

**NAME**

<table>
<thead>
<tr>
<th>STEPHAN 16.11.2018</th>
</tr>
</thead>
</table>

---

**SCALE**

| 15 |

---

**MATERIAL NUMBER**

**SERIAL NUMBER**

**SHIPS ** 1/1
ATTENTION!
MAKE SURE THAT_hooks
AND GEAR PARTS DO NOT COLLIDE!

CENTERING BOLTS 2x

O-RING

WIDTH OF GASKET 43
ON-LOAD TAP-CHANGER VACUTAP® VVS®
MODEL WITH UPPER GEAR UNIT-
INSTALLATION DRAWING

M = MARK DRIVE SIDE

11 - MOUNTING FLANGE OF TRANSFORMER COVER
12 - FIXING BOLT M 12
13 - GASKET FOR ON-LOAD TAP-CHANGER HEAD
14 - INSPECTION WINDOW FOR POS. HEAD
15 - THROUGH - HOLE ø15
20 - ON-LOAD TAP-CHANGER HEAD - BOTTOM PART
21 - ON-LOAD TAP-CHANGER HEAD - TOP PART
22 - COVER OF ON-LOAD TAP-CHANGER HEAD
23 - PIPE CONNECTION ‘R’ FOR PROTECTIVE RELAY
24 - PIPE CONNECTION ‘Q’ FOR RETURN PIPE (WITH OIL FILTER UNIT ONLY)
25 - PIPE CONNECTION ‘S’ FOR SUCTION PIPE
26a - BLEEDER SCREW OF ON-LOAD TAP-CHANGER HEAD COVER
26b - BLEEDER SCREW FOR TRANSFORMER OIL
26c - BLEEDER SCREW FOR SUCTION PIPE
27 - UPPER GEAR UNIT WITH DRIVE SHAFT 27a
31 - SELECTOR SWITCH OIL COMPARTMENT
32 - BOTTOM OF OIL COMPARTMENT WITH KEROSENE SCREW 32a
33 - SELECTOR SWITCH TERMINAL
34 - OUTPUT TERMINAL OR NEUTRAL TERMINAL
35 - CHANGE - OVER SELECTOR TERMINAL " + " AND " - "
36 - CHANGE - OVER SELECTOR TERMINAL " 0 "

TRANSFORMER TANK BOTTOM

PROVIDE SUFFICIENT CLEARANCE

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THE WITHDRAWAL HEIGHT CORRESPONDS TO THE CLEARANCE BETWEEN THE COVER FLANGE AND THE LIFTING DEVICE OF THE OLTC INSERT, WHILE THE MOUNTING ROD IS INSERTED. ADDITIONAL FIXING PADS, WHICH MAY BE NECESSARY FOR AFFIXING THE OLTC INSERT, HAVE TO BE CONSIDERED TOO.
ON-LOAD TAP-CHANGER VACUTAP® VVS®
ON-LOAD TAP-CHANGER HEAD
MODEL WITH UPPER GEAR UNIT

E1 = BLEEDING FACILITY FOR TAP-CHANGER HEAD
E2 = BLEEDING FACILITY FOR SPACE UNDER THE HEAD OUTSIDE THE TAP-CHANGER OIL COMPARTMENT
R = CONNECTION FOR PROTECTIVE RELAY (EXCHANGEABLE WITH CONNECTION Q)
Q = CONNECTION FOR OIL RETURN (ONLY FOR OIL FILTER)
S = CONNECTION FOR SUCTION PIPE
= EARTH CONNECTION M 12
= MARK (DRIVE SIDE)

CONNECTIONS ORIENTABLE THROUGH 360°
The on-load tap-changer can be turned around its axle and the upper gear unit swivelled continuously to allow for easy adaptation to the transformer. The possible swivelling ranges of the upper gear unit are shown above.

Limitation of the swivel range through pipe connections R and S and air-vent valve E1

Limitation of the swivel range through optional existing pipe connections Q, E2 and pressure relief device DV and temperature sensor T

Swivel range possible, but the inspection window SG is not visible.
The on-load tap-changer can be turned around its axle and the upper gear unit swivelled continuously to allow for easy adaption to the transformer. The possible swivelling ranges of the upper gear unit are shown above.

### Limitations

<table>
<thead>
<tr>
<th>Device</th>
<th>Limitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pipe Connections R, S</td>
<td>Swivel range possible, but the inspection window SG is not visible</td>
</tr>
<tr>
<td>Optional Existing Pipe Connections Q, E2 and Pressure Relief Device DV and Temperature Sensor T</td>
<td>Limitation of the swivel range through pipe connections R and S and Air-Vent Valve E1</td>
</tr>
</tbody>
</table>

**Notes:**
- Mark I Drive Side I
- Swivelling range

---

**SHEET** 1/1

**SERIAL NUMBER**

**MATERIAL NUMBER**

**DIMENSION**

**IN mm EXCEPT AS NOTED**

**DOCUMENT NO.**

**CHANGE NO.**

---

**DRAWING**

**SCALE**

**DATE**

**NAME**

**STREMPHEL**

**STREMPHEL**

**STREMPHEL**

**STREMPHEL**

**STREMPHEL**

**STREMPHEL**

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**STREMPHEL**

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ON-LOAD TAP-CHANGER VACUTAP® VVS®
PRV-FLANGE FOR PRESSURE RELIEF VALVE
MODEL WITH UPPER GEAR UNIT

DETAIL Z

GASKET

MA = 50 Nm

M - MARK (DRIVE SIDE)
ARRANGEMENT G4
STANDARD DESIGN
(STRAIGHT DRIVE)

ARRANGEMENT G9, G10
ISPECIAL DESIGN

MINIMUM DIMENSIONS

<table>
<thead>
<tr>
<th>ARRANGEMENT</th>
<th>H1</th>
<th>H2</th>
<th>H1</th>
<th>H2</th>
</tr>
</thead>
<tbody>
<tr>
<td>G4</td>
<td>≥ 400</td>
<td>------</td>
<td>&gt; 2254</td>
<td>------</td>
</tr>
<tr>
<td>G9, G10</td>
<td>≥ 400</td>
<td>≥ 400</td>
<td>&gt; 2309</td>
<td>2259</td>
</tr>
</tbody>
</table>

ATTENTION:
H1 MAY BE REALIZED AS MINIMUM
DIMENSIONS, POSSIBLY INCREASED BY A CERTAIN
POSITION OF THE UPPER GEAR UNIT.
Der Drehsinn wird bei Bestellung festgelegt. / THE DIRECTION OF ROTATION IS DEFINED DURING ORDERING.